



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, August 4, 2026

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 744 210 190, then press #

To attend this meeting by video: <https://teams.microsoft.com/meet/221506698716148?p=uNccXEHRF10dta1ACI>

CALL TO ORDER

Committee Members enter Per Diem and Mileage

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Burroughs.

Members Present: Supervisors Dax Burroughs, Suzanne Oehlke, Nancy Eggleston, and Scott Soik

Members Excused: Supervisor Nathan Sandwick

Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, County Executive Olson, and Finance Treasury Coordinator Hlavac

Others Attending: Members of the public

REPORTS

*Supervisor Sandwick joined the meeting remotely at 5:03 PM.

1. Corporation Counsel — 2027 Draft Budget, Office Operations and Activities

Corporation Counsel Hickethier reported on his department.

2. County Clerk — Quarter 2 2026 Budget Report, 2027 Draft County Board and County Clerk Budget, Office Operations and Activities

County Clerk Davis reported on her department.

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Chair Burroughs and Supervisor Oehlke reported on the WCA County Board Chair forum.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Lisa Anderson (Agenda Item #12)

APPROVAL OF MINUTES

4. July 7, 2026 Minutes

A motion was made by Supervisor Soik, seconded by Supervisor Oehlke, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS

5. Appointment of Kari Sittig as a citizen member to the Local Emergency Planning Committee for a four-year term expiring April 15, 2030

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

6. Appointment of Anthony Luchinni as a citizen member to the Traffic Safety Commission for the remainder of a four-year term expiring April 17, 2028

Chair Burroughs stated if there were no objections, they would like to consider agenda items 6-9 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve all appointments. Motion to approve carried by voice vote, with no negative votes.

7. Appointment of Andrea Krantz to the Traffic Safety Commission for a four-year term expiring April 15, 2030

Chair Burroughs stated if there were no objections, they would like to consider agenda items 6-9 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve all appointments. Motion to approve carried by voice vote, with no negative votes.

8. Appointment of Kristen Johnson to the Traffic Safety Commission for a four-year term expiring April 15, 2030

Chair Burroughs stated if there were no objections, they would like to consider agenda items 6-9 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve all appointments. Motion to approve carried by voice vote, with no negative votes.

9. Appointment of Paul Bushmaker as a citizen member to the Traffic Safety Commission for a four-year term expiring April 15, 2030

Chair Burroughs stated if there were no objections, they would like to consider agenda items 6-9 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve all appointments. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Approval of Requests to Attend Special Meeting

None.

11. Discussion/Possible Action Re: Approval of Special Meeting Reports/Payment Authorization Requests

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the special meeting reports/payment authorization requests. Motion to approve carried by voice vote, with no negative votes.

12. Discussion/Possible Action Re: Revising Portage County Code of Ordinances Section 3.1.17, Resulting in the Addition of a Citizen Member to the Land and Water Conservation Committee

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the resolution. Voice vote revealed (4) aye, Supervisor Burroughs, Oehlke, Eggleston, and Sandwick, and (1) nay, Supervisor Soike. Motion carried.

13. Discussion Only Re: Agenda request to discuss 3.1.47 (1)(a)-(d) regarding video conferencing

The committee discussed 3.1.47(1)(a)-(d) regarding video conferencing.

14. Discussion/Possible Action Re: Update of Strategic Plan for 2026 - [Portage County, WI | Official Website](#)

The committee discussed the Strategic Plan for 2026.

NEXT MEETING DATE September 1, 2026 @ 5:00 PM

ADJOURNMENT

Chair Burroughs adjourned the meeting at 7:00 PM.