



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, July 6, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 134 874 619, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

Committee Members enter Per Diem and Mileage

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Suzanne Oehlke, Jeanne Dodge, Greg Hakala, Robin Falk, Landon Elgersma, Barry Jacowski, Joseph Jarabek, Bev Laska, Amber Garner

Attending In-Person: Suzanne Oehlke, Jeanne Dodge, Greg Hakala, Robin Falk, Landon Elgersma, Barry Jacowski, Joseph Jarabek, Bev Laska

Attending Online: Amber Garner

Members Excused: None

Members Absent: None

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; Jennifer Witkowski, Special Needs Program Supervisor; Sheila Szelagowski, CLTS Supervisor, Eric Olson, County Executive

CORRESPONDENCE

1. Suspected Opioid Activity Alert - Wisconsin Department of Health Services, Office of Health Informatics

The Suspected Opioid Activity Alert from Wisconsin DHS, Office of Health Informatics was provided.

PRESENTATIONS

2. Birth to Three Program Overview - Jennifer Witkowski, Special Needs Program Supervisor

Jennifer Witkowski presented the Birth to Three Program overview.

3. Children's Long-Term Support (CLTS) Waiver Program Overview - Sheila Szelagowski, CLTS Supervisor

Sheila Szelagowski presented the CLTS Waiver Program overview.

REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

5. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Greg Hakala reported on the CAP Services Advisory Committee meeting on June 24, 2026.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

6. June 15, 2026

A motion was made by Bev Laska, seconded by Robin Falk, to Approve the Health and Human Services Board Committee meeting minutes from June 15, 2026 with proposed changes. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

9. July 20, 2026

CLOSED SESSION

7. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

A motion was made by Jeanne Dodge, seconded by Barry Jacowski, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

9 Yes: Suzanne Oehlke, Jeanne Dodge, Greg Hakala, Robin Falk, Landon Elgersma, Barry Jacowski, Joseph Jarabek, Bev Laska, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

8. Reconvene to Open Session

Meeting did not reconvene to Open Session.

ADJOURNMENT

Meeting adjourned at 05:38 PM