



PORTAGE COUNTY

MEETING MINUTES

SPACE AND PROPERTIES COMMITTEE

ANNEX CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, June 2, 2026

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 992 809 693, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Space and Properties Committee meeting was called to order at 3:41 PM by County Clerk Maria Davis.

Members Present: Supervisors Mike Splinter, Jeanne Dodge, Doug Stingle, Nancy Eggleston, and Janell Wehr

Staff Attending: Facilities Director Neuenfeldt, County Clerk Davis, County Executive Olson, Procurement Director Schultz, Sheriff Lukas, Finance Director Jossie, and Finance Treasury Coordinator Hlavac

Others Attending: Mike Van Klei of TEGRA

1. Committee Members enter Per Diem and Mileage

ELECTION OF OFFICERS

2. Chairperson

County Clerk Davis called for nominations of Chairperson.

Supervisor Dodge nominated Supervisor Eggleston. Supervisor Eggleston declined the nomination.

Supervisor Splinter nominated himself.

With there being no other nominations, the nominations were closed.

With no other nominations, Supervisor Splinter was seated as Chairperson.

3. Vice Chairperson

Supervisor Splinter called for nominations of Vice Chairperson.

Supervisor Wehr nominated Supervisor Eggleston.

With there being no other nominations, the nominations were closed.

With no other nominations, Supervisor Eggleston was seated as Vice Chairperson.

ESTABLISH REGULAR MEETING DATE

4. Determine the Regular Committee Meeting Date for the 2026-2028 Term

The committee discussed keeping the first Tuesday of each month at 3:30 PM as the regular committee meeting date.

PRESENTATIONS

5. Mike Van Klei, TEGRA; Chris Schultz, Procurement Director; and Todd Neuenfeldt, Facilities Director — Timeline Updates and Finalized Procurement Plan Schedule for the Jail and Law Enforcement Center Project and Phase 1 of the Portage County Courthouse Remodel Project

REPORTS

6. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None.

7. Facilities Director's Report — Quarterly Budget Update, Facilities Management Staffing, Operations, and Current & Future Projects

Facilities Director Neuenfeldt reported on his department.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None.

APPROVAL OF MINUTES

8. February 9, 2026 Minutes — Space and Properties Committee

A motion was made by Supervisor Eggleston, seconded by Supervisor Wehr, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

9. February 9, 2026 Minutes — Joint meeting of Executive/Operations, Space and Properties, Public Safety/Emergency Management, Finance, and Human Resources Committee

A motion was made by Supervisor Dodge, seconded by Supervisor Eggleston, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

10. Discussion/Possible Action Re: Resolution Approving and Authorizing a Contract Amendment with J.H. Findorff & Son Inc. to Provide Construction Manager at Risk Services Related to Phase 1 of the Portage County Courthouse Remodel Project

A motion was made by Supervisor Dodge, seconded by Supervisor Eggleston, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

11. Discussion/Possible Action Re: Resolution Approving and Authorizing a Contract Amendment with J.H. Findorff & Son Inc. to provide Construction Manager at Risk Services Related to Bid Package 1- Pre Cast Wall Panels for the Jail and Law Enforcement Center Project

A motion was made by Supervisor Eggleston, seconded by Supervisor Stingle, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

12. Discussion Only Re: Developing and Completing Early Bid Package 2 and Early Bid Package 3 for the Jail and Law Enforcement Center Project

The Committee discussed developing and completing early bid package 2 and early bid package 3 for the Jail and Law Enforcement Center project.

NEXT MEETING DATE TBD

July 14, 2026 @ 3:30 PM.

ADJOURNMENT

A motion was made by Supervisor Dodge, seconded by Supervisor Wehr, to adjourn. Motion to adjourn carried by voice vote, with no negative votes. The meeting adjourned at 4:53 PM.