



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, July 7, 2026

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 741 498 202, then press #

To attend this meeting by video: <https://teams.microsoft.com/join/272696058003224?p=8U1q97T7syxxlkoMoB>

CALL TO ORDER

Committee Members enter Per Diem and Mileage

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Burroughs.

Members Present: Supervisors Dax Burroughs, Suzanne Oehlke, Nancy Eggleston, Nathan Sandwick and Scott Soik
Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, Finance Director Jossie, and County Executive Olson
Others Attending: Supervisors Robin Falk, Steve Fritz, Steve Cieslewicz, and Larry Raikowski

REPORTS

1. Corporation Counsel — Office Operations and Activities

Corporation Counsel Hickethier reported on his department.

2. County Clerk — Quarter 4 2025 County Board Budget Report, Office Operations, and Activities

County Clerk Davis reported on her department.

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. June 2, 2026 Minutes

A motion was made by Supervisor Eggleston, seconded by Supervisor Oehlke, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS AND REAPPOINTMENTS

5. Appointment of Deb Omernik to Lake Jacqueline Protection and Rehabilitation District

Chair Burroughs stated if there were no objections, he would like to consider agenda items 5-7 with one motion. Motion by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

6. Appointment of Zack Sowieja to McDill Pond Inland Lake and Rehabilitation District

Chair Burroughs stated if there were no objections, he would like to consider agenda items 5-7 with one motion. Motion by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

7. Appointment of Ryan Haney to Lake Helen Protection and Rehabilitation District

Chair Burroughs stated if there were no objections, he would like to consider agenda items 5-7 with one motion. Motion by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

8. Appointment of Vera Ramacitti as a citizen member to the Commission on Aging/Aging and Disability Resource Center Board for a three-year term expiring April 16, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 8-11 with one motion. Motion by Supervisor Sandwick, seconded by Supervisor Soik, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

9. Appointment of Otis Laird as a citizen member to the Commission on Aging/Aging and Disability Resource Center Board for a three-year term expiring April 16, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 8-11 with one motion. Motion by Supervisor Sandwick, seconded by Supervisor Soik, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

10. Appointment of Debra Pierce as a citizen member to the Commission on Aging/Aging and Disability Resource Center Board for a three-year term expiring April 16, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 8-11 with one motion. Motion by Supervisor Sandwick, seconded by Supervisor Soik, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

11. Reappointment of Robert Larson as a citizen member to the Commission on Aging/Aging and Disability Resource Center Board for a three-year term expiring April 16, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 8-11 with one motion. Motion by Supervisor Sandwick, seconded by Supervisor Soik, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

12. Reappointment of Brandon Taylor to Board of Adjustment for a three-year term expiring June 30, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 12-14 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

13. Reappointment of Jason Pingel to Board of Adjustment for a three-year term expiring June 30, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 12-14 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

14. Reappointment of James Garbe to Board of Adjustment for a three-year term expiring June 30, 2029

Chair Burroughs stated if there were no objections, he would like to consider agenda items 12-14 with one motion. Motion by Supervisor Soik, seconded by Supervisor Eggleston, to approve the appointments. Motion to approve carried by voice vote, with no negative votes.

15. Appointment of Kelly Van Laanen as a citizen member to the Park Commission for a seven-year term expiring June 30, 2033

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

APPROVAL OF EXECUTIVE/OPERATIONS APPOINTMENTS AND REAPPOINTMENTS

16. Appointment of John Blakeman to the Executive/Operations Committee as a member for Ethics Issues Only for a two-year term expiring April 17, 2028

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

- 17.** Appointment of Tyler Bulgrin to the Land and Water Conservation Committee as a citizen member for a two-year term expiring April 17, 2028

A motion was made by Supervisor Soik, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

- 18.** Discussion/Possible Action Re: Approval of Requests to Attend Special Meeting

A motion was made by Supervisor Soik, seconded by Supervisor Oehlke, to approve Supervisor Cieslewicz's request to attend a special meeting. Motion to approve carried by voice vote, with no negative votes.

A motion was made by Supervisor Soik, seconded by Supervisor Sandwick, to approve Supervisor Wehr's request to attend a special meeting. Motion to approve failed by voice vote, with all negative votes.

A motion was made by Supervisor Sandwick, seconded by Supervisor Oehlke, to approve Supervisor Dodge's request to attend a special meeting. Motion to approve carried by voice vote, with no negative votes.

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve Supervisor Elgersma's request to attend a special meeting. Motion to approve carried by voice vote, with no negative votes.

- 19.** Discussion/Possible Action Re: Approval of Special Meeting Reports/Payment Authorization Requests

A motion was made by Supervisor Soik, seconded by Supervisor Oehlke, to approve the special meeting reports/payment authorization requests. Motion to approve carried by voice vote, with no negative votes.

- 20.** Discussion/Possible Action Re: Authorizing an Increase to the Marriage License Fee

A motion was made by Supervisor Oehlke, seconded by Supervisor Sandwick, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

- 21.** Discussion/Possible Action Re: Establishing November 2, 2026 as the official Annual Meeting date of the Portage County Board of Supervisors for 2026

A motion was made by Supervisor Soik, seconded by Supervisor Oehlke, to approve the resolution. Motion to approve carried by voice vote, with no negative votes.

- 22.** Discussion/Possible Action Re: Update of Strategic Plan Implementation

The committee discussed the strategic plan implementation.

- 23.** Discussion/Possible Action Re: Discussion and Review of Ordinance 3.1.47 — Per Diem, Mileage Payments, Manner of Attendance, and Special Meetings

The committee discussed and reviewed Ordinance 3.1.47 and charged staff to develop ordinance language regarding missed conference attendance.

NEXT MEETING DATE August 4, 2026 @ 5:00 PM

ADJOURNMENT

Chair Burroughs adjourned the meeting at 7:38 PM.