



HOUSING AUTHORITY OF THE COUNTY OF PORTAGE
1001 Maple Bluff Rd. Ste 1., Stevens Point WI 54482
Housing Office: 715-346-1392

“This institution is an equal opportunity provider and employer.”

MINUTES
OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS
6-10-26

1. The meeting was **called to order** at 4:00 p.m. by Doubek at the Housing Authority Office, 1001 Maple Bluff Rd Ste 1, Stevens Point, Wisconsin 54482.
2. A **roll call** was taken as follows:
Members Present: Chris Doubek X Yes Absent
Christian Budzinski X Yes Absent
Sharon Mras X Yes Absent
Mike Splinter X Yes Absent
Nathan Sandwick X Yes Absent
Also Present: Stacy Cieslewicz, Executive Director X Yes Absent
3. Doubek called for **corrections to the minutes** of 5-13-26. Corrections made? No
Motion by Budzinski, second by Splinter to approve the minutes as presented.
A roll call vote revealed 5 ayes, 0 nays. Motion carried. Yes
4. **Correspondence** – None
5. **Director’s Update:**
 - a. **Occupancy Report**
Project I -
Vacancies at Tomorrow River Villa in Amherst: 0 -1 Bedroom & 0 - 2 Bedrooms
Vacancies at Rustic Manor in Rosholt: 2 -1 Bedroom & 2 -2 Bedrooms
Section 8 County Vouchers
We have 207 households on lease for June.
 - b. **Income and Expense Report(s) and Account Balances**
Income & Expense Reports for the end of April 2026 were presented
Account Balances as of 4-30-2026 were presented
 - c. **Properties**
Minor maintenance repairs completed by Executive Director. Contractor will be contacted regarding any repairs unable to be completed by Executive Director
6. **Review of Housing Authority Disbursements:**
Disbursements for April, 2026 - Questions? No Corrections made? No
Motion made by Mras, second by Budzinski to approve the Housing Authority Disbursements for April, 2026 with a total of \$ 112,679.88.
A roll call vote revealed 5 ayes, 0 nays. Motion carried. Yes

PUBLIC NOTICE:

Sandwick noticed that the Public Notice on the Agenda was incorrect as it referenced the County Board/Board Chair instead of the Housing Board/Board Chair. Cieslewicz indicated that would be corrected for next meeting. Board Chair acknowledged the correct verbiage for the Public Notice for the Housing Authority Board of Commissioner's meeting.

Public in attendance? No

7. Doubek called for Voice Roll Call Vote to Enter into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) for the purpose of Discussion, Hearing, and Deliberation regarding:

- a. Housing Authority Owned, Low-Income Housing Complexes
- b. Housing Authority Staff

Sandwick questioned the statute referenced by Doubek as subsection (e) was missing on agenda. Cieslewicz indicated that was a clerical error. Doubek as Chair acknowledged the correct verbiage and continued to announce the reasons listed on the agenda for going into closed session. Doubek asked for a motion and voice roll call to move forward into closed session.

Motion by Splinter, second by Mras to Enter into Closed Session

A voice roll call vote revealed ayes by Doubek, Budzinski, Mras, Splinter, Sandwick, 0 nays.

Motion carried to Enter Closed Session? **Yes**

Closed Session in Progress

Motion by Splinter, second by Budzinski to Enter Open Session for Possible Action on Closed Session Items.

A voice roll call vote revealed ayes by Doubek, Budzinski, Mras, Splinter, Sandwick, 0 nays.

Motion carried to Enter Open Session? **Yes**

Cieslewicz was acting secretary in Closed Session.

Splinter was excused at 4:45pm as he had another appointment to attend.

Possible Action - Closed Session Item a.

Motion made by Budzinski, second by Mras for Executive Director to continue her ongoing communications with Rural Development regarding Housing Authority Owned, Low-Income Housing Complexes.

A roll call vote revealed 4 ayes, 0 nays, excused Splinter. Motion carried. Yes

Possible Action - Closed Session Item b.

No Action Needed. No Motion Needed.

8. Discussion/Possible Action - Next Meeting Date, Time and Place – July 8, 2026 at 4:00pm at Housing Authority office at 1001 Maple Bluff Rd Ste 1, Stevens Point WI 54482

Motion made by Mras, second by Budzinski to approve meeting on July 8, 2026 at 4:00 p.m. at the Housing Authority Office at 1001 Maple Bluff Rd Suite 1, Stevens Point, WI 54482.

A roll call vote revealed 4 ayes, 0 nays, excused Splinter. Motion carried. Yes

Doubek asked for any objection to adjournment – None Heard
adjournment of meeting concluded at 4:55pm.

Respectfully Submitted,