



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, May 18, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 435 093 145, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

1. Committee Members Enter Per Diem and Mileage

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Suzanne Oehlke, Greg Hakala, Barry Jacowski, Robin Falk, Landon Elgersma

Attending In-Person: Jeanne Dodge, Suzanne Oehlke, Greg Hakala, Barry Jacowski, Robin Falk, Landon Elgersma

Attending Online: None

Members Excused: Bev Laska, Amber Garner

Members Absent: Joseph Jarabek

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor

ELECTION OF OFFICERS

2. Chairperson

Director Hake called for nominations for chairperson. Jeanne Dodge nominated Suzanne Oehlke for chairperson. Nominations were called for two additional times. A motion was made by Barry Jacowski, seconded by Robin Falk, to cast a unanimous ballot for Suzanne Oehlke for chairperson. Motion to cast a unanimous ballot carried by voice vote, with no negative votes.

Suzanne Oehlke was seated as chairperson at this time.

3. Vice Chairperson

Chair Oehlke called for nominations for vice-chairperson. Barry Jacowski nominated Jeanne Dodge for vice-chairperson. Nominations were called for two additional times. Voice vote to seat Jeanne Dodge carried, with no negative voices.

ESTABLISH REGULAR MEETING DATE

4. Determine the Regular Committee Meeting Date for the 2026-2028 Term

The Committee established the 1st and 3rd Monday at 4:30 pm of each month as the regular meeting date.

HEALTH AND HUMAN SERVICES BOARD STANDING APPOINTMENTS

5. Discussion/Possible Action Re: Liaison to CAP Agency Board Standing Appointment

Greg Hakala expressed interest in being the liaison to CAP Agency Board as a standing appointment. Appointment carried by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Woodlands Enhanced Services Commission Standing Appointment

Robin Falk expressed interest in being the standing appointment to the Woodlands Enhanced Services Commission. Appointment carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Children's Community Options Programs (CCOP) Advisory Committee Standing Appointment

Landon Elgersma expressed interest in being the standing appointment to the Children's Community Options Program (CCOP) Advisory Committee. Appointment carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Coordinated Services Team (CST) Advisory Committee Standing Appointment

Suzanne Oehlke expressed interest in being the standing appointment to the CST Advisory Committee. Appointment carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: Permanency Planning Committee Meeting Standing Appointment

Jeanne Dodge expressed interest in being the standing appointment to the Permanency Planning Committee Meeting. Bev Laska had expressed interest in the Permanency Planning Committee Meeting standing appointment prior to the meeting. Both appointments carried by voice vote, with no negative votes.

PRESENTATIONS

10. Division of Children and Family Services Q1 2026 Statistics - Craig Sankey, Children and Family Services Manager

Craig Sankey presented the first quarter 2026 statistics for the Division of Children and Family Services.

REPORTS

11. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

12. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

13. April 6, 2026

A motion was made by Jeanne Dodge, seconded by Barry Jacowski, to approve the Health and Human Services Board Committee meeting minutes from April 6, 2026. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

14. Discussion/Possible Action Re: Approval of Acceptance of Keeping Kids Safe and Putting Families First Funding Grant

A motion was made by Barry Jacowski, seconded by Robin Falk, to approve the acceptance of Keeping Kids Safe and Putting Families First Funding grant. Motion to Approve carried by voice vote, with no negative votes.

15. Discussion/Possible Action Re: Approval of Budget Amendment/Transfer Request Form for the Keeping Kids Safe and Putting Families First Funding Grant

A motion was made by Barry Jacowski, seconded by Jeanne Dodge, to approve the Budget Amendment/Transfer Request Form for the Keeping Kids Safe and Putting Families First Funding grant. Motion to Approve carried by voice vote, with no negative votes.

16. Discussion/Possible Action Re: Approval of Acceptance of the Child Advocacy Centers of Wisconsin Scholarship Award

A motion was made by Jeanne Dodge, seconded by Robin Falk, to approve the acceptance of the Child Advocacy Centers of Wisconsin Scholarship Award. Motion to Approve carried by voice vote, with no negative votes.

17. Discussion/Possible Action Re: Approval of the Budget Amendment/Transfer Request Form for the Child Advocacy Centers of Wisconsin Scholarship Award

A motion was made by Barry Jacowski, seconded by Landon Elgersma, to approve the Budget Amendment/Transfer Request Form for the Child Advocacy Centers of Wisconsin Scholarship Award. Motion to Approve carried by voice vote, with no negative votes.

18. Discussion/Possible Action Re: Approval of Reorganization of Community Health Nurse Position Hours

A motion was made by Barry Jacowski, seconded by Robin Falk, to approve the reorganization of Community Health Nurse position hours. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION

19. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

Committee did not enter Closed Session.

OPEN SESSION

20. Reconvene to Open Session

NEXT MEETING DATE

21. June 1, 2026

ADJOURNMENT

Meeting adjourned at 05:50 PM