



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, April 6, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 716 250 084, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: None

Members Excused: Julie Morrow

Members Absent: None

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; Amy Pond, Crisis Interventionist

PRESENTATIONS

1. Overview of Crisis Intervention Partners (CIP) Training - Amy Pond, Crisis Interventionist

Amy Pond, Crisis Interventionist, presented on the CIP Training.

2. Financial Abuse Specialist Team (FA\$T) Presentation - Gretchen Hintz, Community Programs Manager

Gretchen Hintz, Community Programs Manager, presented on FA\$T.

3. 2025 Health and Human Services Annual Report - Presented by Health and Human Services Staff

Health and Human Services staff presented the 2025 Health and Human Services Annual Report.

REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Hake provided Director's Report.

5. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES**6. March 2, 2026**

A motion was made by Suzanne Oehlke, seconded by Amber Garner, to Approve the Health and Human Services Board Committee meeting minutes from March 2, 2026. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**7. Discussion/Possible Action Re: Approval of Acceptance for American Rescue Plan Act (ARPA) Local and Tribal Health Department COVID-19 Response and Recovery Support Funding Grant**

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the acceptance for the ARPA Local and Tribal Health Department COVID-19 Response and Recovery Support Funding Grant. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Budget Amendment/Transfer Request for American Rescue Plan Act (ARPA) Local and Tribal Health Department COVID-19 Response and Recovery Support Funding Grant

A motion was made by Chris Doubek, seconded by Amber Garner, to Approve the Budget Amendment/Transfer Request for the ARPA Local and Tribal Health Department COVID-19 Response and Recovery Support Funding Grant. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**9. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.**

A motion was made by Bob Gifford, seconded by Suzanne Oehlke, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner
0 No: None
0 Abstain: None

OPEN SESSION**10. Reconvene to Open Session**

A motion was made by Chris Doubek, seconded by Amber Garner, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE**11. May 18, 2026****ADJOURNMENT**

Meeting adjourned at 05:58 PM