



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, March 2, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 198 704 808, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending Online: Amber Garner

Members Excused: None

Members Absent: None

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; Lynn Frost, Public Health Supervisor

PRESENTATIONS

1. Overview of Community Fatality Review Teams - Lynn Frost, Public Health Supervisor

Lynn Frost, Public Health Supervisor, presented on the Community Fatality Review Teams.

REPORTS

2. Director's Report
 - Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Supervisor Gifford reported on the CAP Services Advisory Committee meeting on 2/25/2026.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. February 16, 2026

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the Health and Human Services Board Committee meeting minutes from February 16, 2026. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Approval of Application for Community Foundation Partner Grant

A motion was made by Suzanne Oehlke, seconded by Julie Morrow, to Approve the application for the Community Foundation Partner Grant. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Approval of Acceptance of Caring for Communities Grant - Public Health Vending Machine

A motion was made by Dave Medin, seconded by Chris Doubek, to Approve acceptance of the Caring for Communities Grant - Public Health Vending Machine. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Approval of Budget Amendment/Transfer Request for the Caring for Communities Grant - Public Health Vending Machine

A motion was made by Chris Doubek, seconded by Julie Morrow, to Approve the Budget Amendment/Transfer Request for the Caring for Communities Grant - Public Health Vending Machine. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**8. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.**

A motion was made by Bob Gifford, seconded by Suzanne Oehlke, to enter into Closed Session. The motion to enter into Closed Session carried by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION**9. Reconvene to Open Session**

A motion was made by Suzanne Oehlke, seconded by Julie Morrow, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE**10. March 16, 2026****ADJOURNMENT**

Meeting adjourned at 05:19 PM