



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, February 2, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 440 196 882, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska

Attending Online: Julie Morrow, Suzanne Oehlke

Members Excused: None

Members Absent: Amber Garner

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager (virtual); Katie Gonzalez Martin, Office Supervisor; Bryar Drexler, Community Health Educator (virtual); John Pavelski, County Executive

PRESENTATIONS

1. Wisconsin WINS Update - Bryar Drexler, Community Health Educator

Bryar Drexler, Community Health Educator, presented on Wisconsin WINS.

2. Division of Public Health Q4 2025 Statistics - Gary Garske, Public Health Manager

Gary Garske, Public Health Manager, presented the fourth quarter 2025 statistics for the Division of Public Health.

3. SmartCare (Electronic Health Record) Implementation Update - Katie Gonzalez Martin, HHS Office Supervisor

Katie Gonzalez Martin, HHS Office Supervisor, presented on the SmartCare implementation.

REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

5. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

6. January 19, 2026

A motion was made by Bob Gifford, seconded by Chris Doubek, to Approve the Health and Human Services Board Committee meeting minutes for January 19, 2026. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**7. Discussion/Possible Action Re: Approval of Budget Amendment/Transfer Request for the Relative & Like-Kin Caregiver Support Funding**

A motion was made by Dave Medin, seconded by Bev Laska, to Approve the Budget Amendment/Transfer Request for the Relative & Like-Kin Caregiver Support Funding. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Approval of Acceptance of the Room and Board Residential Substance Use Disorder (SUD) Opioid Settlement Funds Grant

This agenda item was postponed until Health and Human Services Board Committee meeting on February 16, 2026.

9. Discussion/Possible Action Re: Approval of Budget Amendment/Transfer Request for the Room and Board Residential Substance Use Disorder (SUD) Opioid Settlement Funds Grant

This agenda item was postponed until Health and Human Services Board Committee meeting on February 16, 2026.

10. Discussion/Possible Action Re: Approval of Updates to 2026 Contracts Greater Than \$25,000 but Less Than \$100,000 for Health and Human Services Department

A motion was made by Dave Medin, seconded by Bev Laska, to Approve the updates to 2026 Contracts Greater Than \$25,000 But Less Than \$100,000 for Health and Human Services Department. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**11. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.**

Meeting did not enter Closed Session.

OPEN SESSION**12. Reconvene to Open Session****NEXT MEETING DATE****13. February 16, 2026****ADJOURNMENT**

Meeting adjourned at 05:31 PM