

OFFICIAL PROCEEDINGS
OF THE
BOARD OF SUPERVISORS
OF
PORTAGE COUNTY, WISCONSIN

December 16, 2025

Meeting was called to order by Chair Ray Reser at 5:15p.m.

Roll call taken by County Clerk Davis revealed:

(25) present:

(22) attending in person: Supervisors Steve Cieslewicz, Jeanne Dodge, Chris Doubek, Nancy Eggleston, Steve Fritz, Bob Gifford, Joan Honl, Barry Jacowski, Matt Jacowski, Donald Jankowski, Dave Ladick, David Medin, Vinnie Miresse, Suzanne Oehlke, Stan Potocki, Larry Raikowski, Chris Randazzo, Ray Reser, Amberle Schwartz, Mike Splinter, Janell Wehr, and James Yetter.

(3) attending remotely via Webex: Supervisors Julie Morrow, Shaun Przybylski, and Andrew Rockman

All present saluted the flag.

All present observed a moment of reflection.

Correspondence

2025 Years of Service Recognition

Office of Portage County Clerk - Out-of-County Resolutions Received

Portage County Board of Supervisors & Department Heads Holiday Party

Public Comment

John Bertelson, Mary Ann Laszewski, Mildred Neville, Nancy Roppe, Ann Mehlbrech, Alex Macomber, and David W. regarding Resolution No. 177-2024-2026.

Review/Approval

Motion by Supervisor Oehlke, second by Supervisor Ladick to approve the November 18, 2025 minutes.

Motion carried by voice vote, with no negative votes. The minutes were approved.

Confirmation of County Executive Appointments

Motion by Supervisor Miresse, second by Supervisor Jankowski to confirm the appointment of Tanner Arnold (Portage County Emergency Management) to the Local Emergency Planning Committee for a four-year term expiring April 17, 2028

Motion carried by voice vote, with no negative votes. The appointment was confirmed.

Motion by Supervisor Jankowski, second by Supervisor Oehlke to confirm the appointment of Melissa Diers-Sarasin (UWSP) to the Local Emergency Planning Committee for a four-year term expiring April 17, 2028.

Motion carried by voice vote, with no negative votes. The appointment was confirmed.

Motion by Supervisor Ladick, second by Supervisors Splinter to confirm the appointment of Scott Janz (Worth Company) to the Local Emergency Planning Committee for a four-year term expiring April 17, 2028.

Motion carried by voice vote, with no negative votes. The appointment was confirmed.

Motion by Supervisor Oehlke, second by Supervisor Eggleston to confirm the appointment of Chris Michalski (Aspirus Emergency Management) to the Local Emergency Planning Committee for a four-year term expiring April 17, 2028.

Motion carried by voice vote, with no negative votes. The appointment was confirmed.

Executive/Operations Committee Appointment

Motion by Supervisor Eggleston, second by Supervisor Yetter to approve the appointment of Jodi Maguire to the North Central Wisconsin Tourism Partnership Board for the remainder of a two-year term expiring April 21, 2026.

Motion carried by voice vote, with no negative votes. The appointment was approved.

Resolutions/Ordinances

RESOLUTION NO. 175-2024-2026

RE: TOWN OF STOCKTON COMPREHENSIVE PLAN AMENDMENT AND PORTAGE COUNTY ZONING ORDINANCE MAP AMENDMENT, BRAZEAU

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors does enact and ordain as follows: The Future Land Use designation of parcel 034240927-11, totaling 11.04 acres, is hereby changed from L2 Intermediate Agriculture to L3 Limited Agriculture/Mixed Use on the Town of Stockton Comprehensive Plan Future Land Use Map, and is incorporated into the Portage County Comprehensive Plan 2024-2044 through Chapter 8 of that document; and the Portage County Zoning Ordinance Map is hereby amended by changing the zoning classification from A2 Agricultural Transition to A3 Low Density Agricultural.

Motion by Supervisor Jankowski, second by Supervisor Fritz for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 176-2024-2026

RE: APPROVING AND AUTHORIZING A WASTE DISPOSAL DIRECT HAUL AGREEMENT BETWEEN PORTAGE COUNTY AND HARTER'S FOX VALLEY DISPOSAL LLC

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves and authorizes the Solid Waste Disposal Direct Haul Agreement between Portage County and Harter's as set forth in the attached Contract Summary Form.

BE IT FURTHER RESOLVED that appropriate County Officials and/or staff, including the Solid Waste Director, are authorized to enter into and execute said Agreement.

Motion by Supervisor Honl, second by Supervisor Gifford for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 177-2024-2026

RE: APPROVING THE ASSET PURCHASE AGREEMENT AND THE OPERATIONS TRANSFER AGREEMENT FOR THE SALE AND TRANSFER OF THE PORTAGE COUNTY HEALTH CARE CENTER TO GELENA HEALTHCARE LLC AND TIMMS HILL HEALTH HOLDINGS LLC

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves the attached Asset Purchase Agreement and the attached Operations Transfer Agreement for the sale of the Portage County Health Care Center for the purchase price of \$2.7 million.

BE IT FURTHER RESOLVED that the Portage County Board of Supervisors hereby authorizes the County Executive to sign the attached Asset Purchase Agreement and Operations Transfer Agreement and further authorizes the County Executive and the Corporation Counsel to attach any required exhibits, and sign and record any documents necessary and appropriate to complete the Health Care Center sale transaction and carry out the purposes of this Resolution.

Motion by Supervisor Yetter, second by Supervisor Splinter for the adoption.

Roll call vote on the motion revealed (15) ayes, Supervisors Medin, Morrow, Ladick, Honl, Splinter, Jankowski, Fritz, Oehlke, Raikowski, Yetter, Dodge, Matt Jacowski, Barry Jacowski, Steve Cieslewicz, and Reser (10) nays, Supervisors Miresse, Doubek, Wehr, Przybylski, Gifford, Potocki, Randazzo, Eggleston, Rockman, and Schwartz. The resolution was adopted.

RESOLUTION NO. 178-2024-2026

RE: AUTHORIZATION FOR CONTRACT BETWEEN PORTAGE COUNTY AND THE BOARD OF REGENTS OF THE UNIVERSITY OF WISCONSIN SYSTEM FOR JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

NOW, THEREFORE BE IT RESOLVED by the Portage County Board of Supervisors that the agreement between Portage County and Board of Regents of the University of Wisconsin System attached hereto is authorized, ratified and endorsed for the fiscal period of January 1, 2026, through December 31, 2026. A Contract Summary form is also attached.

Motion by Supervisor Wehr, second by Supervisor Splinter for the adoption.

Motion carried by voice vote, with no negative votes, and (1) abstention, Supervisor Wehr. The resolution was adopted.

RESOLUTION NO. 179-2024-2026

RE: CONFIRMING THE APPOINTMENT OF JESSICA HAKE AS
PORTAGE COUNTY HEALTH & HUMAN SERVICES DIRECTOR

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby confirms the appointment of Jessica Hake as Portage County Health & Human Services Director effective January 5, 2026.

Motion by Supervisor Doubek, second by Supervisor Honl for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 180-2024-2026

RE: APPROVING FRIDAY, DECEMBER 26, 2025 AS A ONE TIME SUPPLEMENTAL LEAVE DAY

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves County departments to be closed on Friday, December 26, 2025; to pay supplemental leave pay, based on the hours scheduled to work on December 26, 2025, up to a maximum of 8 hours, to permanent full-time and part-time employees who were scheduled to work on Friday, December 26, 2025 but whose department will be closing; to pay supplemental leave pay, based on the hours scheduled to work on December 26, 2025, up to a maximum of 8 hours, to permanent full-time and part-time employees who are required to work on December 26, 2025, in addition to regular hours worked; and to allow December 26, 2025 to be considered a last day worked for termination or retirement purposes for departments who will be closing.

Motion by Supervisor Oehlke, second by Supervisor Matt Jacowski for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 181-2024-2026

RE: REVISING PORTAGE COUNTY CODE OF ORDINANCE SECTION 3.11.9

COUNTY HUMAN RESOURCES POLICY, FRINGE BENEFITS (7) SICK LEAVE, (A) ACCUMULATION

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves, enacts, and ordains the attached revisions to Portage County Code of Ordinance Section 3.11.9 (7) – Sick Leave to allow employees to earn and use sick leave effective on the date of hire.

Motion by Supervisor Oehlke, second by Supervisor Cieslewicz for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 182-2024-2026

RE: AUTHORIZING AN AGREEMENT WITH CLIFTONLARSONALLEN LLP

TO PROVIDE AUDIT SERVICES FOR THE YEAR ENDING DECEMBER 31, 2025

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorizes the Finance Director to sign an engagement letter with CliftonLarsonAllen LLP to provide audit services for the year ending December 31, 2025 for an overall cost not to exceed \$101,325.

Motion by Supervisor Ladick, second by Supervisor Barry Jacowski for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 183-2024-2026

RE: REVISING PORTAGE COUNTY CODE OF ORDINANCE SECTION 3.8.12
COUNTY FINANCE POLICY, TRAVEL AND BUSINESS EXPENSES POLICY

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves, enacts, and ordains the attached revisions to Portage County Code of Ordinance Section 3.8.12 – Business and Travel Expenses Policy to increase meal reimbursement rates effective January 1, 2026 along with policy language updates.

Motion by Supervisor Raikowski, second by Supervisor Randazzo for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 184-2024-2026

RE: APPROVING AND AUTHORIZING A CONTRACT WITH DEWBERRY ARCHITECTS INC.
TO PROVIDE ARCHITECTURE AND ENGINEERING SERVICES

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves the architecture and engineering services contracts with Dewberry as set forth in this resolution and the attached Contract Summary Form.

BE IT FURTHER RESOLVED that appropriate County officials, including the County Executive, are authorized to enter into and execute said contracts and other documents to effectuate this resolution.

Motion by Supervisor Jankowski, second by Supervisor Potocki for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 185-2024-2026

RE: AUTHORIZING LIABILITY COVERAGE THROUGH

WISCONSIN COUNTY MUTUAL INSURANCE CORPORATION (WCMIC) FOR 2026

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorize the Finance Director to sign the declaration and endorsement documents for the 2026 liability coverage renewals.

Motion by Supervisor Yetter, second by Supervisor Oehlke for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 186-2024-2026

RE: AUTHORIZING PROPERTY INSURANCE COVERAGE FOR 2026

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors hereby authorize the Finance Director to sign the declaration and endorsement documents for the 2026 property and auto physical damage coverage renewals.

Motion by Supervisor Ladick, second by Supervisor Raikowski for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 187-2024-2026

RE: RESOLUTION APPROVING AND AUTHORIZING AN OFFER TO PURCHASE THE PROPERTY AT
3349 CHURCH STREET IN STEVENS POINT

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves the offer to purchase the property at 3349 Church Street in Stevens Point as set forth in the attachment.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Portage County Board of Supervisors hereby authorizes the Portage County Executive, Officials, and Staff to execute all necessary documents to purchase the property.

Motion by Supervisor Jankowski, second by Supervisor Dodge for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 188-2024-2026

RE: APPROVING AND AUTHORIZING AN UPDATED CONTRACT WITH TEGRA GROUP INC.
TO PROVIDE OWNER'S REPRESENTATIVE SERVICES

NOW, THEREFORE, BE IT RESOLVED that the Portage County Board of Supervisors hereby approves the updated contract with TEGRA for owner's representative services as set forth in the attached Contract Summary Form.

BE IT FURTHER RESOLVED that appropriate County officials, including the County Executive, are authorized to enter into and execute said contract and other documents to effectuate this resolution.

Motion by Supervisor Medin, second by Supervisor Splinter for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 189-2024-2026

RE: APPROVING AND AUTHORIZING A ONE-YEAR AGREEMENT WITH TYLER TECHNOLOGIES, INC. (TYLER)
TO PROVIDE SOFTWARE, LICENSING, AND MAINTENANCE SUPPORT
FOR THE EXISTING ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors hereby approves and authorizes the agreement with Tyler Technologies, Inc. for the one-year period February 2026 through February 2027 at a cost of \$416,843.

Motion by Supervisor Oehlke, second by Supervisor Raikowski for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 190-2024-2026

RE: AUTHORIZING 2025 BUDGET AMENDMENTS AND TRANSFERS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the attached 2025 budget adjustments as recommended by the Finance Committee.

Motion by Supervisor Cieslewicz, second by Supervisor Ladick for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

RESOLUTION NO. 191-2024-2026

RE: AUTHORIZING 2026 BUDGET AMENDMENTS AND TRANSFERS

NOW, THEREFORE, BE IT RESOLVED, that the Portage County Board of Supervisors authorizes the attached 2026 budget adjustments as recommended by the Finance Committee.

Motion by Supervisor Raikowski, second by Supervisor Wehr for the adoption.

Motion carried by voice vote, with no negative votes. The resolution was adopted.

Next Meeting Date

January 20, 2025 @ 5:00 PM

Adjournment

Motion by Supervisor Randazzo, second by Supervisor Fritz to adjourn.

Motion carried by voice vote, with no negative votes. Meeting was adjourned at 6:23p.m.

STATE OF WISCONSIN)

)SS

COUNTY OF PORTAGE)

I, Maria Davis, County Clerk of said County do hereby certify that the above is a true and correct record of the adjourned session of the Portage County Board of Supervisors for Portage County, Wisconsin.

MARIA N. DAVIS

County Clerk

Minutes are subject to amendment or change at subsequent meetings of the County Board and such changes will then be subsequently published.

The unofficial full text of the Portage County Code of Ordinances, including any changes approved in the above proceedings, once published, can be accessed on the Portage County website:

https://library.municode.com/wi/portage_county/codes/code_of_ordinances. For the official full text, please consult the Revised Code of Ordinances for Portage County, available in the Portage County Clerk's Office, 1516 Church St., Stevens Point, WI 54481.

Publish date: December 23, 2025