



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, January 19, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 614 048 432, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending Online: None

Members Excused: None

Members Absent: Amber Garner

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; Cheryl Helms, Sanitarian; John Pavelski, County Executive; Todd Neuenfeldt, Facilities Director

PRESENTATIONS

1. National Radon Action Month Presentation - Cheryl Helms, Sanitarian

Cheryl Helms, Sanitarian, presented on National Radon Action Month.

2. Division of Children and Family Services Q4 2025 Statistics - Craig Sankey, Children and Family Services Manager

Craig Sankey, Children and Family Services Manager, presented the fourth quarter statistics for the Division of Children and Family Services.

REPORTS

3. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. January 5, 2026 Meeting Minutes

A motion was made by Suzanne Oehlke, seconded by Chris Doubek, to Approve the Health and Human Services Board Committee meeting minutes from January 5, 2026. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**6. Discussion/Possible Action Re: Approval of Intoxicated Driver Program: Client Rights and Appeals Process**

A motion was made by Bob Gifford, seconded by Julie Morrow, to Approve the Intoxicated Driver Program: Client Rights and Appeals Process. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Approval of Application for Traffic Safety Grant - Child Passenger Safety Seats

A motion was made by Julie Morrow, seconded by Suzanne Oehlke, to Approve the application for Traffic Safety Grant - Child Passenger Safety Seats. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**8. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.**

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to enter into Closed Session.
The motion to enter into Closed Session by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

0 No: None

0 Abstain: None

OPEN SESSION**9. Reconvene to Open Session**

A motion was made by Suzanne Oehlke, seconded by Dave Medin, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE**10. February 2, 2026****ADJOURNMENT**

Meeting adjourned at 05:23 PM