



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, January 5, 2026

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 164 108 109, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: Bob Gifford

Members Excused: None

Members Absent: None

Staff Attending: Jessica Hake, Director; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager; Gretchen Hintz, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; John Pavelski, County Executive

REPORTS

1. Director's Report
 - Health and Human Services Staffing, Operations, and Activities

Director Hake provided the Director's Report.

2. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

3. December 15, 2025 Meeting Minutes

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve the Health and Human Services Board Committee meeting minutes from December 15, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Approval of Acceptance of Relative & Like-Kin Caregiver Support Funding

A motion was made by Julie Morrow, seconded by Suzanne Oehlke, to Approve the acceptance of Relative and Like-Kin Caregiver Support funding. Motion to Approve carried by voice vote, with no negative votes.

5. Discussion/Possible Action Re: Approval of Acceptance of Division of Care and Treatment Services (DCTS) 2025 - 2026 Drug Checking Technologies Program Grant

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the acceptance of DCTS 2025-2026 Drug Checking Technologies Program Grant. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Information Re: 2026 Contracts Less Than \$25,000 for Health and Human Services Department

The 2026 Contracts Less than \$25,000 for Health and Human Services Department were presented for discussion.

7. Discussion/Possible Action Re: 2026 Contracts Greater Than \$25,000 but Less Than \$100,000 for Health and Human Services Department

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve 2026 Contracts Greater Than \$25,000 but Less Than \$100,000 for Health and Human Services Department. Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Resolution Authorizing for 2026 Contracts Over \$100,000 for Health and Human Services Department

A motion was made by Suzanne Oehlke, seconded by Dave Medin, to Approve the Resolution Authorizing for 2026 Contracts Over \$100,000 for Health and Human Services Department. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: 2026 Health and Human Services Department Fee Schedule

A motion was made by Suzanne Oehlke, seconded by Amber Garner, to Approve 2026 Health and Human Services Department Fee Schedule. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION

10. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

A motion was made by Chris Doubek, seconded by Amber Garner, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

11. Reconvene to Open Session

A motion was made by Bev Laska, seconded by Amber Garner, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

12. January 19, 2026

ADJOURNMENT

Meeting adjourned at 04:57 PM