



# PORTAGE COUNTY

## MEETING MINUTES

### PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX  
CONFERENCE ROOM 5  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

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Wednesday, December 17, 2025

5:00 PM

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#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 941 411 381, then press #

To attend this meeting by video: [Join the meeting now](#)

#### CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 5:01pm by Chair Miresse.

Members Present: Amberle Schwartz, Vinnie Miresse, Larry Raikowski

Members Absent: Janell Wehr, Steve Cieslewicz

Staff Attending: Kristen Johnson, Tim Reed, Camryn Brewbaker, Christina Bradbury

#### CORRESPONDENCE

#### PRESENTATIONS

#### REPORTS

1. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No Report.

#### PUBLIC HEARING

2. REQ-2025-009 - A request by Schulist Sugar Barn, owner, to amend the Town of Alban Comprehensive Plan Future Land Use Map designation of parcel 002251022-14.03, totaling 2.35 acres, from L3 Limited Agriculture/Mixed Use to Commercial; and to amend the zoning classification of the same parcel from A4 General Agricultural to C1 Neighborhood Commercial.

Kristen Johnson, Planner, gave an overview of the request.

#### PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

#### APPROVAL OF MINUTES

3. Approval of November 19th, 2025 Minutes

A motion was made by Amberle Schwartz, seconded by Larry Raikowski, to Approve minutes. Motion to Approve carried by voice vote, with no negative votes.

#### DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: REQ-2025-009 Schulist Future Land Use and Rezoning — Town of Alban

A motion was made by Larry Raikowski, seconded by Amberle Schwartz, to Approve. Motion to Approve carried by voice vote, with no negative votes.

**NEXT MEETING DATE** Joint Meeting of the Planning and Zoning Committee and Land and Water Conservation Committee Tuesday, January 13th, 2026, at 5:00pm, Portage County Annex Building, Conference Room 5

Joint Meeting of the Planning and Zoning Committee with the Land and Water Conservation Committee on Tuesday, January 13th, 2026, at 5:00pm, Portage County Annex Building, Conference Room 5.

**ADJOURNMENT**

Meeting adjourned at 5:18pm.