



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, December 15, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 755 496 653, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending Online: Julie Morrow, Amber Garner

Members Excused: None

Members Absent: None

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Jessica Hake, Community Programs Manager; Craig Sankey, Children and Family Services Manager

PRESENTATIONS

1. Division of Community Programs Q3 2025 Statistics - Jessica Hake, Community Programs Manager

Jessica Hake, Community Programs Manager, presented the third quarter 2025 statistics for the Division of Community Programs.

REPORTS

2. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Supervisor Susanne Oehlke reported on the Children's Community Options Programs (CCOP) Advisory Committee Meeting on December 8, 2025. Supervisor Bob Gifford reported on the CAP Services Advisory Committee Meeting on December 10, 2025.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. December 1, 2025 Meeting Minutes

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve the Health and Human Services Board Committee meeting minutes from December 1, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Approval of Application for Relative & Like-Kin Caregiver Support Funding

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the application for the Relative & Like-Kin Caregiver Support Funding. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION

6. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

Committee did not enter Closed Session.

OPEN SESSION

7. Reconvene to Open Session

NEXT MEETING DATE

8. January 5, 2026

ADJOURNMENT

Meeting adjourned at 05:01 PM