



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, December 2, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 465 910 488, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:00 PM by Chair Reser.

Members Present: Supervisors Larry Raikowski, Ray Reser, Suzanne Oehlke, and Nancy Eggleston

Members Excused: Supervisor Vinnie Miresse

Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, Finance Director Jossie, and Human Resources Director Belanger-Tess

REPORTS

1. Vendor Invoice Lists

Vendor invoice lists were presented for review.

2. Corporation Counsel — Office Operations and Activities

Corporation Counsel Hickethier reported on his department.

3. County Clerk — Office Operations and Activities

County Clerk Davis reported on her department.

4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. November 4, 2025 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENTS

6. Appointments to the Local Emergency Planning Committee as follows:

- Tanner Arnold (Portage County Emergency Management) — new four-year term expiring April 17, 2028
- Melissa Diers-Sarasin (UWSP) — new four-year term expiring April 17, 2028
- Scott Janz (Worth Company) — new four-year term expiring April 17, 2028

- Chris Michalski (Aspirus Emergency Management) — new four-year term expiring April 17, 2028

A motion was made by Supervisor Eggleston, seconded by Supervisor Oehlke, to approve the Local Emergency Planning Committee appointments. Motion to approve carried by voice vote, with no negative votes.

EXECUTIVE/OPERATIONS COMMITTEE APPOINTMENTS

7. Appointment of Jodi Maguire to the North Central Wisconsin Tourism Partnership Board for the remainder of a two-year term expiring April 21, 2026.

A motion was made by Supervisor Oehlke, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Approval of Requests to Attend Special Meeting

None.

9. Discussion/Possible Action Re: Approval of Special Meeting Reports/Payment Authorization Requests

A motion was made by Supervisor Raikowski, seconded by Supervisor Oehlke, to approve the special meeting reports/payment authorization requests. Motion to approve carried by voice vote, with no negative votes.

10. Discussion Only: Update on the new Portage County Strategic Plan

The committee discussed next steps regarding the new Portage County Strategic Plan.

NEXT MEETING DATE January 6, 2026 @ 5:00 PM

ADJOURNMENT

Chair Reser adjourned the meeting at 5:51 PM.