

PORTAGE COUNTY PUBLIC LIBRARY (PCPL)

Board of Trustees Regular Meeting

November 19, 2025

CALL TO ORDER

President Liz Peterson called the meeting to order at 4:34 p.m. at the Portage County Public Library (PCPL), 1001 Main Street, Stevens Point, WI 54481. Trustees present: Joan Honl, Nycole Martinez, Holly Petrillo, and Shaun Przybylski. Members Excused: Amanda Freberg and Elise Holzberger. Library staff present: Eddie Glade, Laura Fuller, Alexander Johnson, Nicole Ozanich, and Jamie Phillis. Others present: Nancy Foth and Ginger Keymer – City of Stevens Point District 3 Alderperson.

CORRESPONDENCE

Patron comments were reviewed.

APPROVAL OF FINANCIALS

1. Vendor Invoice Lists, Purchase Card Statements, Budget Status

Martinez made a motion to approve the Financials as reported. Przybylski seconded the motion, which passed by voice vote.

REPORTS

2. Branch and Extension; Circulation; Reference; Technical Services; Youth Services

Reports on Department operations and activities were given.

Honl entered at 4:46pm.

3. Municipal Government Liaison

Keymer reported on City of Stevens Point activities.

4. Director Report and Statistics

Johnson went over the Director Report and statistics provided in the meeting packet.

PUBLIC NOTICE

Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Board President as set forth in Robert's Rules of Order

No public comment was given.

APPROVAL OF MINUTES

5. October 15, 2025 Meeting Minutes

Martinez moved to approve the October 15, 2025 minutes as presented. Honl seconded the motion, which passed by voice vote.

DISCUSSION / POSSIBLE ACTION

6. Discussion / Possible Action – 2026 Budget Approval (Personnel Expenses)

Przybylski made a motion to approve the 2026 Budget Personnel Expenses as presented. Martinez seconded the motion, which passed by voice vote.

7. Discussion / Possible Action – 2026 Library Board Meeting Dates

The Board discussed the 2026 Library Board Meeting Dates. No action was taken.

8. Discussion / Possible Action – 2026 Holiday Closures

Petrillo made a motion to approve the 2026 Holidays as presented. Martinez seconded the motion, which passed by voice vote.

Adjournment

Meeting adjourned by President Peterson at 5:33 pm.

Respectfully submitted,
Jamie Phillis, Office Supervisor