



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, November 26, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 345 523 336, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:59 AM

Members Present: Don Jankowski, David Medin, Shaun Przybylski, Stan Potocki, Barry Jacowski

Attending In-Person: Don Jankowski, David Medin, Shaun Przybylski, Stan Potocki, Barry Jacowski

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Lt. Jason Meidl, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Trevor Howard, Plover Fire Department

JD Ballew, Stevens Point Police Department

Stevens Point Police Department Officers and Staff

Adam Meshak, Amherst Fire Department (Remote)

Christopher Schultz, Purchasing Director (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

Sheriff Lukas presented the Meritorious Conduct Award to JD Ballew and K-9 Barry from Stevens Point Police Department

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff

5. Emergency Management
6. Emergency Medical Services
7. Medical Examiner
8. District Attorney

ACTIVITY REPORTS

9. Emergency Management Activities
 - Plan Updates
 - Operations and Exercises
 - Meetings, Conferences, and Trainings
 - Office Activities

EM Coordinator Bob Weinert:

- Plan Updates
 - The County Emergency Operations Plan is completed
- Operations and Exercises
 - Assisted Facilities, Finance, Courthouse and Stevens Point Fire Department with a fire drill
- Meetings, Conferences, and Trainings
 - Met with Mark Anderson from CWPCo and Comm Center Manager regarding dam notifications
 - Held a Local Emergency Planning Committee meeting at Monogram Foods in Plover
 - Met with the University's new emergency management specialist
- Office Activities
 - Compiling documentation for grant closeout reporting

10. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- 2026 Emergency Medical Responders (EMR) Grant is open
- Attended:
 - EMS Banquet in Plover
 - North Central Regional Trauma Advisory Council Meeting
 - EMS Association Meeting
- Participated in a conversation with Human and Health Services and the community regarding mental health and social well-being
- Provider update: Assistant Chief Joe Gemza from Stevens Point Fire Department will be retiring in January and Anthony Luchini from Plover Fire Department will be taking over his position. Trevor Howard will be assuming Anthony Luchini's position at the Plover Fire Department.

11. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- Jail population is remaining high
- Staffing:
 - Three Corrections Officers on FMLA
 - Two Vacancies

- One retirement at the beginning of 2026
- New Corrections Officer will be starting on December 8, 2025

12. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - One Deputy finished his field training and is now on solo patrol
- Communication Center:
 - One Communication Technician is finishing field training
 - One new Communication Technician is progressing quickly through training
 - Conducted interviews for the vacant Communication Technician positions, three candidates moved to testing

13. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- Past and Upcoming Events:
 - Trick or Treating went very well this year. Thank you to Portage County Deputy Sheriff Association, Walmart, Metro Market and Festival Foods for candy donations
 - November 6, 2025 - Citizen Academy Graduation
 - November 13, 2025 - Career Fair in Rosholt
 - December 2, 2025 - Police Lights of Christmas Kick-Off
 - December 6, 2025 - Salvation Army Bell Ringing. Portage County Sheriff's Office will be at Metro Market in Stevens Point
 - December 13, 2025 - Shop with a Cop in Plover

14. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- Busy with an uptick in autopsies

15. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- Hired new Victim Witness Coordinator Madelyn Cook

16. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

17. Public Safety/Emergency Management Committee Meeting Minutes October 22, 2025

A motion was made by Barry Jacowski, seconded by Shaun Przybylski, to approve the October 22, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

18. 2026 Public Safety/Emergency Management Committee Meeting Schedule

DISCUSSION/POSSIBLE ACTION

19. Discussion/Possible Action Re: Approval of the 2025 Portage County Basic Emergency Operations Plan

A motion was made by Barry Jacowski, seconded by Stan Potocki, to approve 2025 Portage County Basic Emergency Operations Plan. Motion carried by voice vote, with no negative votes.

20. Discussion/Possible Action Re: Approval of the Application for the Law Enforcement Drug Trafficking Response 2026 Grant

A motion was made by Stan Potocki, seconded by Barry Jacowski, to approve the Application for the Law Enforcement Drug Trafficking Response 2026 Grant. Motion carried by voice vote, with no negative votes.

21. Discussion/Possible Action Re: Approval of Contract with Aurelian for AI Dispatch Software

A motion was made by David Medin, seconded by Stan Potocki, to approve the Contract with Aurelian for AI Dispatch Software. The motion carried by the following vote:

Yes: Don Jankowski, Stan Potocki, David Medin, Barry Jacowski

No: Shaun Przybylski

Abstain: None

22. Discussion/Possible Action Re: 2026 Budget Amendment for Contract with Aurelian for AI Dispatch Software

Sheriff Mike Lukas notified the committee that the Technology Services - Software Licensing account number on the Budget Amendment form was changed from 52471 to 52475. No additional changes.

A motion was made by David Medin, seconded by Shawn Przybylski, to approve the 2026 Budget Amendment for Contract with Aurelian for AI Dispatch Software with the account change. Motion carried by voice vote, with no negative votes.

23. Discussion/Possible Action Re: Extension of Maintenance Agreement with Ferno for EMS Power Stair Chairs

A motion was made by Barry Jacowski, seconded by Shaun Przybylski to approve the Extension of Maintenance Agreement with Ferno for EMS Power Stair Chairs. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE Wednesday, December 17, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Shaun Przybylski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:44 am