



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, December 1, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 814 643 157, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending Online: None

Members Excused: None

Members Absent: Amber Garner

Staff Attending: Jessica Hake, Community Programs Manager; Katie Gonzalez Martin, Office Supervisor; Gary Garske, Public Health Manager; Craig Sankey, Children and Family Services Manager

Others Attending: Sarah Bristow

PRESENTATIONS

1. Division of Children and Family Services Q3 2025 Statistics - Craig Sankey, Children and Family Services Manager

Craig Sankey, Children and Family Services Manager, presented the third quarter statistics for the Division of Children and Family Services.

REPORTS

2. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Jessica Hake, Community Programs Manager, provided the Director's Report.

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

No reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

Public Comment: Sarah Bristow (Agenda Item #6)

APPROVAL OF MINUTES

4. November 17, 2025 Meeting Minutes

A motion was made by Chris Doubek, seconded by Bob Gifford, to Approve the Health and Human Services Board Committee meeting minutes from November 17, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Approval of the Performance Management Quality Improvement Plan for Department of Public Health

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the Performance Management Quality Improvement Plan for the Department of Public Health. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Approval of Application for the Room and Board Residential Substance Use Disorder (SUD) Opioid Settlement Funds Grant

A motion was made by Dave Medin, seconded by Julie Morrow, to Approve the Application for the Room and Board Residential Substance Use Disorder (SUD) Opioid Settlement Funds Grant. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION

7. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

A motion was made by Suzanne Oehlke, seconded by Bob Gifford, to enter into Closed Session.
The motion to Approve carried by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke
0 No: None
0 Abstain: None

OPEN SESSION

8. Reconvene to Open Session

A motion was made by Bev Laska, seconded by Suzanne Oehlke, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

9. December 15, 2025

ADJOURNMENT

Meeting adjourned at 05:11 AM