



PORTAGE COUNTY

MEETING MINUTES

PARK COMMISSION

JORDAN PARK WEST LODGE
1770 CTY RD Y
STEVENS POINT, WI 54482

Thursday, October 9, 2025

5:00 PM

CALL TO ORDER

The Park Commission meeting was called to order at 05:00 PM

Members Present: Steve Fritz, Joe Cyran, Don Butkowski, Brian Swan

Members Excused: Shaun Przybylski, Andrew Rockman

Staff Attending: Ryan Rose, Sue McKenzie, John Pavelski

REPORTS

1. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)
2. Vendor List(s): August and September 2025
3. Director Reports:
 - Park updates- New vault toilets at Jordan Park
 - Update on Jordan Lodge Roof
 - Park Projects and camping

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. *draft* August 14, 2025 minutes

A motion was made by Commissioner Cyran, seconded by Commissioner Butkowski to approve. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action Re: Approval of application for and acceptance of WI Department of Natural Resources Snowmobile Trails Aids Grant- Rosholt Re-route.

A motion was made by Commissioner Cyran , seconded by Commissioner Yetter to approve.
The motion carried by the following vote:

Yes: Steve Fritz, Joe Cyran, Don Butkowski, James Yetter

No: None

Abstain: Brian Swan

6. Discussion/Possible Action Re: Budget Amendent transfer request for Snowmobile Trails Aids Grant- Rosholt Re-route.

A motion was made by Commissioner Cyran, seconded by Commissioner Yetter, to approve.
The motion approved by the following vote:

Yes: Steve Fritz, Joe Cyran, Don Butkowski, James Yetter

No: None

Abstain: Brian Swan

7. Discussion/Possible Action Re: Approval of resolution for Snowmobile Trails Aids for the 2026-2027 season.

A motion was made by Commissioner Cyran, seconded by Commissioner Yetter, to approve.

The motion approved by the following vote:

Yes: Steve Fritz, Joe Cyran, Don Butkowski, James Yetter

No: None

Abstain: Brian Swan

8. Discussion on possibility of kayak rentals in Portage County Parks.

The Commissioner discussed the possibility of having rentals at Jordan Park in Stevens Point. The board needed additional information from vendor and would vote at next meeting.

NEXT MEETING DATE

9. December 11, 2025.

ADJOURNMENT

A motion was made by Commissioner Swan, Seconded by Commissioner Yetter. Motion carried by voice vote.

Meeting adjourned at 05:28 PM