



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, November 17, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 682 313 572, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: Julie Morrow, Chris Doubek

Members Excused: None

Members Absent: None

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Gary Garske, Public Health Manager; Jessica Hake, Community Programs Manager; Craig Sankey, Children and Family Services Manager; John Pavelski, County Executive; Cheryl Kawlewski, Economic Support Specialist-Lead; Chris Weisgram, Public Health Planner

PRESENTATIONS

1. Economic Support Updates - Cheryl Kawlewski, Economic Support Specialist-Lead

Cheryl Kawlewski, Economic Support Specialist-Lead, presented Economic Support updates.

2. Performance Management Quality Improvement Plan for Department of Public Health - Chris Weisgram, Public Health Planner

Chris Weisgram, Public Health Planner, presented on the Performance Management Quality Improvement Plan for the Department of Public Health.

3. Division of Public Health Q3 2025 Statistics - Gary Garske, Public Health Manager

Gary Garske, Public Health Manager, presented the third quarter 2025 statistics for the Division of Public Health.

REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

5. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Supervisor Suzanne Oehlke reported on the Comprehensive Community Services (CCS)/Community Services Team (CST) Advisory Committee meeting on November 4, 2025.

6. October 2025 Vendor Invoice List

The Health and Human Services Vendor Invoice List for October 2025 was provided for review.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES**7. November 3, 2025 Meeting Minutes**

A motion was made by Suzanne Oehlke, seconded by Bob Gifford, to Approve the Health and Human Services Board Committee meeting minutes from November 3, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**8. Discussion/Possible Action Re: Resolution Confirming the Appointment of Jessica Hake as Portage County Health & Human Services Director**

A motion was made by Chris Doubek, seconded by Bev Laska, to Approve the Resolution Confirming the Appointment of Jessica Hake as Portage County Health & Human Services Director. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION**9. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.**

A motion was made by Bob Gifford, seconded by Bev Laska, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION**10. Reconvene to Open Session**

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE**11. December 1, 2025****ADJOURNMENT**

Meeting adjourned at 05:34 PM