



PORTAGE COUNTY

MEETING MINUTES

AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, November 13, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial +305 224 1968, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 942 1046 8337. You will then be asked to enter in a passcode. Use passcode: Portage.

To attend this meeting by video: [Click Here](#)
If prompted enter passcode: Portage.

CALL TO ORDER

The Agriculture and Extension Education Committee meeting was called to order at 5:00 PM

Members Present: Vincent Miresse, Nancy Eggleston, Mike Splinter, Amberle Schwartz,
Attending In-Person: Vincent Miresse, Nancy Eggleston, Mike Splinter, Amberle Schwartz,
Attending Online:
Members Excused: Matt Jacowski
Members Absent:

Staff Attending: Mallory McGivern, Amy Boelk, Katie Livernash, Denise Rocha, and Jason Hausler and Jennifer Jossie online
Others Attending: John Pavelski

REPORTS

1. Review Vendor Invoice List
2. Area Extension Director Report - Office Operations and Activities

Mallory McGivern, introduced herself as Interim Area Extension Director. She and Jason Hausler reported on the status of the Agriculture and HDR/HWB openings. Jason also informed the committee UW-Madison Division of Extension is restructuring their areas within the state and more information will be provided as it becomes available.

3. Educator Reports - Programming and Activities

Educators submitted a written report that was included in the committee meeting packet.

4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. Review/approval of minutes from September 11, 2025

A motion was made by Supervisor Eggleston, seconded by Supervisor Splinter, to approve the minutes as presented. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Regarding the Agriculture Educator positions in the 2026 Extension contract

A motion was made by Supervisor Eggleston, seconded by Supervisor Splinter, to approve the Agriculture Livestock position at .25 FTE and the Agriculture Crops and Soils position at either .20 or 0.25 FTE. Motion carried by voice vote, with no negative votes.

7. Discussion/Possible Action Regarding the Human Development & Relationships or Health and Wellbeing position in the 2026 Extension contract

A motion was made by Supervisor Schwartz, seconded by Supervisor Eggleston, to approve the Human Development and Relationships position at 1 FTE. Motion carried by voice vote, with no negative votes.

8. Discussion/Possible Action Regarding the Associate 4-H Educator position in the 2026 Extension contract

A motion was made by Supervisor Eggleston seconded by Supervisor Schwartz, to approve moving one County Support Staff position to a contracted 4-H Associate Educator position at 1 FTE. Motion carried by voice vote, with no negative votes.

9. Discussion/Possible Action to approve the 2026 Extension Contract and Resolution

A motion was made by Supervisor Splinter, seconded by Supervisor Schwartz, to approve the 2026 Extension Contract as presented. Motion carried by voice vote, with no negative votes.

10. Discussion/Possible Action to approve the Budget Adjustment regarding the 2026 Extension Contract

A motion was made by Supervisor Miresse, seconded by Supervisor Schwartz, to correct the Budget Adjustment form to indicate a fiscal impact of zero dollars. Motion carried by voice vote, with no negative votes.

A motion was made by Supervisor Schwartz, seconded by Supervisor Eggleston to approve the Budget Adjustment form as amended. Motion carried by voice vote, with no negative votes.

11. Discussion/Possible Action to approve Memorandum of Understanding with Extension

A motion was made by Supervisor Eggleston, seconded by Supervisor Splinter to take no action on this item. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE

12. December 11, 2025 5:00 pm

ADJOURNMENT

Meeting adjourned at 6:00 pm by Chair Miresse