

PORTAGE COUNTY PUBLIC LIBRARY (PCPL)

Board of Trustees Regular Meeting

October 15, 2025

CALL TO ORDER

President Liz Peterson called the meeting to order at 4:30 p.m. at the Portage County Public Library (PCPL), Plover Branch at 2151 Roosevelt Drive, Plover. Trustees present: Amanda Freberg, Elise Holzberger, Joan Honl, Nycole Martinez, Holly Petrillo, and Shaun Przybylski. Library staff present: Eddie Glade, Laura Fuller, Alexander Johnson, Nicole Ozanich, Jamie Phillis, and Alison Wirth. Others present: Nancy Foth, Ginger Keymer – City of Stevens Point District 3 Alderperson, and John Pavelski – Portage County Executive.

CORRESPONDENCE

Patron comments were reviewed.

APPROVAL OF FINANCIALS

1. Vendor Invoice Lists, Purchase Card Statements, Budget Status

Freberg made a motion to approve the Financials as reported. Martinez seconded the motion, which passed by voice vote.

REPORTS

2. Branch and Extension; Circulation; Reference; Technical Services; Youth Services

Reports on Department operations and activities were given.

3. Municipal Government Liaison

Keymer reported on City of Stevens Point activities.

4. Director Report and Statistics

Johnson went over the Director Report and statistics provided in the meeting packet.

PUBLIC NOTICE

Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Board President as set forth in Robert's Rules of Order

No public comment was given.

APPROVAL OF MINUTES

5. September 17, 2025 Meeting Minutes

Przybylski moved to approve the September 17, 2025 minutes as presented. Petrillo seconded the motion, which passed by voice vote.

DISCUSSION / POSSIBLE ACTION

6. Discussion / Possible Action – 2024 PCPL Carryover Update

The Board discussed the expenditure of the 2024 carryover funds. No action was taken.

7. Discussion / Possible Action – 2026 PCPL Budget Update

The Board discussed the current state of the 2026 budget approval process. No action was taken.

8. Discussion / Possible Action – PCPL 2025 Winter Holiday Schedule

Freberg made a motion to approve the PCPL 2025 Winter Holiday Schedule as presented. Honl seconded the motion, which passed by voice vote.

Adjournment

Meeting adjourned by President Peterson at 5:32 pm.

Respectfully submitted,

Jamie Phillis, Office Supervisor