MINUTES
South Central Library System Board of Trustees
October 23, 2025

Present: Joan Honl (Portage Co.), President; Jacob Wright (Dane Co.), Vice President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Richard Bloomquist (Dane Co., Online); Gen Carter (MPL Rep., online); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co., online); Nancy Foth (Portage Co.); Michael Howe (Dane Co., online); Marlee Jorgensen, (Dane Co.); Gary Poulson (Dane Co.); Henry St. Maurice (Columbia Co., online); Tayler Palkowski (Dane Co.); Amanda Smith (Dane Co., online); Jordan Tilleson (Dane Co., online).
Administration: Shannon Schultz, Director

Absent: Chassitti Clark (Dane Co., excused), Brenda Carus (Green Co., Excused); Latonya Jackson-Flynn, (Dane Co.); David Peterson (Dane Co., excused).

Recorder: M. Doyle, Office Manager

1. **Call to Order**
   President J. Honl called the meeting to order at 12:15 p.m.

2. **Welcome and Introductions**
   J. Honl welcomed newly appointed trustee T. Palkowski, who represents Dane County.

3. **Changes/Additions to the Agenda**
   None.

4. **Requests to Address the Board**
   None.

5. **Approval of the Previous Meeting Minutes**
   Motion by N. Foth to approve the minutes of the September 25, 2025, Board of Trustees Meeting Minutes. Seconded by M. Nelson. **Motion carried with J. Wright, M. Howe and M. Jorgensen abstaining.**

6. **Review of Financial Statements**
   S. Schultz provided an overview the financial statements.

7. **Presentation and Approval of Bills for Payment**
   Motion by M. Nelson to approve bills for payment in the amount of $103,324.23. Seconded by B. Clendenning. M. Nelson inquired as to why a few AP form were off by small amounts from invoice and check provided, to which S. Schultz replied it may be due to cost adjustments. **Motion carried unanimously.**

8. **Reports**
   a. **Committees**
      i. **Nominations**
         G. Poulson reported that he, B. Clendenning, and N. Foth would be meeting to compose a slate of officers for 2026.

   b. **System Director's Report**
      S. Schultz's report is available in the documents online.

9. **New Business**
   a. **Approval of the 2026 Annual System Plan to DPI**
      S. Schultz stated that the Administrative Council recommended that the Board approve the 2026 Annual System Plan at its October 16 meeting. Motion by N. Foth, to approve the proposed 2026 Annual System Plan. M. Howe seconded. **Motion carried unanimously.**

10. **Announcements and Information Sharing**
    a. The next meeting will take place on November 21, 2025. The bill examiner will be C. Clark, with S. Feith serving as alternate.
    b. M. Howe shared concerns regarding federal shutdown and if we should be doing anything to address these any concerns.
    c. S. Schultz shared an update regarding Heidi Moe's retirement.

11. **Adjourn**
    Motion by G. Poulson to adjourn the meeting. Seconded by M. Nelson. Meeting adjourned by President J. Honl at 1:02 p.m.