



PORTAGE COUNTY

MEETING AGENDA

LOCAL EMERGENCY PLANNING COMMITTEE

MONOGRAM FOODS
2921 TWIN TOWERS DRIVE
PLOVER, WI 54467

Thursday, November 6, 2025

8:30 AM

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 268 912 784 520

Passcode: sE6Hs6h8

Dial in by phone

[+1 872-242-7813](#), [47091452#](#) United States, Chicago

Phone conference ID: 470 914 52#

CALL TO ORDER

CORRESPONDENCE

PRESENTATIONS

REPORTS

1. Emergency Coordinator's Report
 - Training and Exercises
 - Outreach and Initiatives
 - TIER II Reports - HAZMAT Inventory
2. Emergency Release and Spill Report
3. Portage County Hazardous Materials Team Report
 - Staffing, Operations, and Activities
4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. LEPC Minutes 08.07.2025

DISCUSSION ONLY

6. Hazmat Countywide Strategic Plan
 - Update on Plan Status and Changes
7. 2026 Local Emergency Planning Committee Meeting Dates:

- February 5, 2026
- May 7, 2026
- August 6, 2026
- November 5, 2026

DISCUSSION/POSSIBLE ACTION

8. Discussion/Possible Action Re: Review and Approval of Hazardous Materials Response Claims
9. Discussion/Possible Action Re: Review and Approval of Off-Site Plans
 - Allen Supply Company Inc.
 - Sentry Insurance - Headquarters
10. Discussion/Possible Action Re: Grant Updates and Approval of Intent
 - Wisconsin Emergency Planning Community Right to Know Act (EPCRA) Grant
 - Wisconsin Computer Hazmat Response Equipment (CHREG) Grant
 - Hazardous Materials Emergency Preparedness (HMEP) Grant
11. Discussion/Possible Action Re: Membership Review and Approval

NEXT MEETING DATE February 5, 2025 at 8:30am

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.