



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, September 24, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 452 217 443, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 7:59 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Lt. Jacob Wills, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

John Pavelski, County Executive

Joe Gemza, Stevens Point Fire Department/EMS

Jennifer Jossie, Finance Director (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

Sheriff Lukas presented the following awards for the incident in the Town of New Hope on July 6, 2025:

- Award of Valor
 - Deputy Brad Mathwich
- Meritorious Conduct Award:
 - Sergeant Ryan Hoffman
 - Deputy Andrew Haldeman
 - Deputy Cody Potocki
 - Deputy Wayne Muller

- Deputy Emily Nolan
- Deputy Travis Plowman
- Communication Supervisor Jodi Stoik
- Communication Technician Melinda McClellan
- Communication Technician Taylor Siefer
- Wisconsin State Trooper Colton Bahling
- Life Saving Award:
 - Deputy Andrew Haldeman

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Management
6. Emergency Medical Services
7. Medical Examiner
8. District Attorney

ACTIVITY REPORTS

9. Emergency Management Activities
 - Plan Updates
 - Operations and Exercises
 - Meetings, Conferences, and Trainings
 - Office Activities

EM Coordinator Bob Weinert:

- Plan Updates
 - Finishing the Countywide Strategic Hazmat Plan
 - Completed the Integrated Preparedness Plan
 - Working on reviewing County Emergency Operations Plan
- Operations and Exercises
 - Will be participating in the Emergency Operations Center exercise on September 25, 2025 hosted by State Emergency Management Association
 - Deputy EM Coordinator is participating in the Rescue Task Force exercise at the Portage County Courthouse on September 24, 2025
- Meetings, Conferences, and Trainings
 - Will be participating in the Wisconsin Emergency Management Board meeting on September 24, 2025
- Office Activities
 - Preparing for Plover Fire Department Open House
 - Working on completing grant requirements for 2025

10. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Presented an overview of the Portage County EMS system to an EMS group in Jefferson County
- Attended North Central Regional Trauma Advisory Council Meeting
- Attended EMS Association Meeting

- EMS Association Banquet is scheduled for November 6, 2025
- Will be training Stop the Bleed on September 24, 2025 at the Courthouse

11. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- Jail is fully staffed
- Conducting interviews for Eligibility List
- 4 officers attended Co-located Jail and Juvenile Detention Training
- 3 officers are attending Basic Jail Officer Training

12. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - One new Deputy is in training and is doing well
- Communication Center:
 - Conducting a background investigation on a candidate with a conditional offer to start in November
 - Will be conducting the next round of interviews on September 25, 2025
 - One Communication Technician is mid-way through training and is doing well

Sheriff Mike Lukas:

- Exploring AI Dispatch option for the Communications Center

13. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- Past and Upcoming Events:
 - Fall Drug Take Back will be happening at the end of October
 - Rescue Task Force Training at the Courthouse on September 24, 2025
- Deputy Brad Mathwich received a challenge coin from Dewey Fire Department for helping with locating a missing person
- Amber Alert - the missing girl was located successfully thanks to work of multiple agencies/jurisdictions
- Communication Technician Taylor Siefer resigned to move back home to Connecticut
- Building meetings have been going very well

14. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- No Updates

15. District Attorney Activities

- Staffing, Operations, and Activities

16. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

17. Public Safety/Emergency Management Committee Meeting Minutes August 27, 2025

A motion was made by David Medin, seconded by Barry Jacowski, to approve the August 27, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

18. FY26 PSAP Grant Application to Convert Non-Emergency Lines from Copper Lines to IP Flex Lines

DISCUSSION/POSSIBLE ACTION

19. Resolution to Exclude a Juvenile Detention Center within the Jail and Law Enforcement Center's Plans and in the Constructed Facility

A motion was made by Stan Potocki, seconded by Barry Jacowski, to approve the Resolution to Exclude a Juvenile Detention Center within the Jail and Law Enforcement Center's Plans in the Constructed Facility. Motion carried by voice vote, with no negative votes.

20. Resolution Approving the Contract with Southern Health Partners for Inmate Healthcare Needs at the Portage County Jail

A motion was made by Barry Jacowski, seconded by Stan Potocki, to approve Resolution Approving the Contract with Southern Health Partners for Inmate Healthcare Needs at the Portage County Jail. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE Wednesday, October 22, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Stan Potocki, seconded by Barry Jacowski, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:40am