



# PORTAGE COUNTY

## MEETING MINUTES

### HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX  
CONFERENCE ROOMS 1 & 2  
1462 STRONGS AVENUE  
STEVENS POINT, WI 54481

---

Monday, October 6, 2025

4:30 PM

---

#### REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 482 912 292, then press #

To attend this meeting by video: [Join the meeting now](#)

#### CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM.

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Bev Laska, Suzanne Oehlke

Attending Online: None

Members Excused: Joseph Jarabek

Members Absent: Amber Garner

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Gary Garske, Public Health Manager; Jessica Hake, Community Programs Manager; Craig Sankey, Children and Family Services Manager; Lynn Frost, Public Health Supervisor; John Pavelski, County Executive

#### PRESENTATIONS

1. Immunization Programs Overview - Lynn Frost, Public Health Supervisor

Lynn Frost, Public Health Supervisor, presented on immunization programs.

2. Public Health Update on Presence of West Nile - Gary Garske, Public Health Manager

Gary Garske, Public Health Manager, gave the Public Health update on the presence of West Nile.

3. Division of Community Programs Q2 2025 Statistics - Jessica Hake, Community Programs Manager

Jessica Hake, Community Programs Manager, presented the second quarter 2025 statistics for the Division of Community Programs.

#### REPORTS

4. Director's Report

- Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

5. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Supervisor Bob Gifford reported on the CAP Services Advisory Committee meeting on September 24, 2025.

#### PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

#### APPROVAL OF MINUTES

**6. September 15, 2025 Meeting Minutes**

A motion was made by Chris Doubek, seconded by Dave Medin, to Approve the Health and Human Services Board Committee meeting minutes from September 15, 2025. Motion to Approve carried by voice vote, with no negative votes.

**CLOSED SESSION**

- 7.** Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to enter into Closed Session.  
The motion to enter into Closed Session carried by the following vote:

7 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Bev Laska, Suzanne Oehlke

0 No: None

0 Abstain: None

**OPEN SESSION****8. Reconvene to Open Session**

A motion was made by Chris Doubek, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

**NEXT MEETING DATE****9. October 20, 2025****ADJOURNMENT**

Meeting adjourned at 5:22 PM.