



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, September 15, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 274 657 993, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending In-Person: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

Attending Online: None

Members Excused: None

Members Absent: None

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Gary Garske, Public Health Manager; Jessica Hake, Community Programs Manager; Craig Sankey, Children and Family Services Manager; John Pavelski, County Executive

CORRESPONDENCE

1. Impact of Federal Budget Reconciliation Bill on Wisconsinites from Wisconsin Department of Health Services

The correspondence titled "Impact of Federal Budget Reconciliation Bill on Wisconsinites" from Wisconsin Department of Health Services was presented.

PRESENTATIONS

2. Division of Children and Family Services Q2 2025 Statistics - Craig Sankey, Children and Family Services Manager

Craig Sankey, Children and Family Services Manager, presented the second quarter statistics for the Division of Children and Family Services.

REPORTS

3. Director's Report
 - Health and Human Services Staffing, Operations, and Activities

Director Vagueiro provided the Director's Report.

4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

Supervisor Bob Gifford reported on the CAP Services meeting held on August 27, 2025.

5. August 2025 Vendor Invoice List

The August 2025 Vendor Invoice List was provided to the committee.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

6. August 18, 2025 Meeting Minutes

A motion was made by Suzanne Oehlke, seconded by Chris Doubek, to Approve the Health and Human Services Board Committee meeting minutes from August 18, 2025. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

7. Discussion/Possible Action Re: New Position Request for Social Worker (Foster Care Coordinator)

A motion was made by Bob Gifford, seconded by Julie Morrow, to Approve the new position request for Social Worker (Foster Care Coordinator). Motion to Approve carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Application and Acceptance of Adult Protective Services (APS) American Recovery Plan Act (ARPA) Grant

A motion was made by Amber Garner, seconded by Bev Laska, to Approve the application and acceptance of the APS ARPA Grant. Motion to Approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: Budget Amendment for the APS ARPA Grant

A motion was made by Dave Medin, seconded by Suzanne Oehlke, to Approve the budget amendment for the APS ARPA Grant. Motion to Approve carried by voice vote, with no negative votes.

CLOSED SESSION

10. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation related to Permanency Planning meeting.

A motion was made by Bob Gifford, seconded by Chris Doubek, to enter into Closed Session. The motion to enter into Closed Session carried by the following vote:

9 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke, Amber Garner

0 No: None

0 Abstain: None

OPEN SESSION

11. Reconvene to Open Session

A motion was made by Chris Doubek, seconded by Bev Laska, to reconvene to Open Session. Motion to reconvene to Open Session carried by voice vote, with no negative votes.

NEXT MEETING DATE

12. October 6, 2025

ADJOURNMENT