

MINUTES
South Central Library System Board of Trustees
September 25, 2025

Present: Joan Honl (Portage Co.), President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Richard Bloomquist (Dane Co.); Gen Carter (MPL Rep., online); Brenda Carus (Green Co., online); Chassitti Clark (Dane Co., online); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co., online); Nancy Foth (Portage Co.); Latonya Jackson, Dane Co., online); Marlee Jorgensen, Dane Co., online) David Peterson (Dane Co.); Gary Poulson (Dane Co., online); Henry St. Maurice (Columbia Co., online); Amanda Smith (Dane Co., online); Jordan Tilleson (Dane Co., online). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator (online).

Absent: Jacob Wright (Dane Co., excused), Vice President; Michael Howe (Dane Co., excused); Ann Mueller (Green Co., Alternate).

1. Call to Order

President J. Honl called the meeting to order at 12:15 p.m.

2. Welcome and Introductions

J. Honl welcomed newly appointed trustee J. Tilleson, who represents Dane County, as well as M. Doyle, interim Office Manager at SCLS.

3. Changes/Additions to the Agenda

None.

4. Requests to Address the Board

None.

5. Approval of the Previous Meeting Minutes

Motion by N. Foth to approve the minutes of the August 28, 2025, Board of Trustees Meeting Minutes. Seconded by M. Nelson. **Motion carried with G. Poulson abstaining.**

6. Review of Financial Statements

K. Goeden provided an overview the financial statements.

7. Presentation and Approval of Bills for Payment

Motion by B. Clendenning to approve bills for payment in the amount of \$465,411.78. Seconded by S. Feith. S. Feith inquired whether the invoice for data extraction was connected to the upcoming ILS migration, to which K. Goeden replied yes. R. Bloomquist questioned whether the payment to the City of Madison had any effect on the intergovernmental payments between libraries within Dane County, to which S. Schultz replied no. **Motion carried unanimously.**

8. Reports

a. Committees

G. Poulson shared that he intends to convene the **Bylaws Committee** sometime in October or November, and preferably directly preceding the Board meeting.

b. System Director's Report

S. Schultz's report is available in the documents online.

9. Unfinished Business

a. Approval of the Proposed 2026 Annual Budget

Motion by M. Nelson, chair of the Budget & Finance Committee, to approve the proposed 2026 SCLS budget, wage grid, organizational chart, and director's salary. N. Foth seconded. **Motion carried unanimously.**

b. Committee Appointments for New Trustees

Due to the recent influx of new appointments to the SCLS Board, President J. Honl tabled appointments to committees until the November meeting.

10. Announcements and Information Sharing

- a. The next meeting will take place on October 23, 2025. The bill examiner will be H. St. Maurice, with B. Clendenning serving as alternate.
- b. J. Honl reminded the board that the SCLS Foundation's Cornerstone Event will take place at 5:30 p.m. after the October meeting, and encouraged trustees to attend the event, make a donation, and send an item or create a gift basket for the occasion. This year's Cornerstone Honoree is Martha Van Pelt, and several library superheroes will receive recognition.
- c. N. Foth shared details on the Central Wisconsin Book Festival, and R. Bloomquist shared information on a James Madison Lecture Series event held by the Wisconsin Historical Society.

11. Adjourn

Meeting adjourned by President J. Honl at 1:00 p.m.

Respectfully submitted: S. Schultz, System Director

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