

PORTAGE COUNTY PUBLIC LIBRARY (PCPL)

Board of Trustees Regular Meeting

September 17, 2025

CALL TO ORDER

President Liz Peterson called the meeting to order at 4:31 p.m. at the Portage County Public Library (PCPL), 1001 Main Street, Stevens Point, WI 54481. Trustees present: Amanda Freberg, Elise Holzberger, Joan Honl, Nycole Martinez, Holly Petrillo (remote), and Shaun Przybylski. Library staff present: Eddie Glade, Johnna Grant, Alexander Johnson, Nicole Ozanich, Jamie Phillis, and Alison Wirth. Others present: Ginger Keymer – City of Stevens Point District 3 Alderperson.

CORRESPONDENCE

Patron comments were reviewed.

APPROVAL OF FINANCIALS

1. Vendor Invoice Lists, Purchase Card Statements, Budget Status

Freberg made a motion to approve the Financials as reported. Przybylski seconded the motion, which passed by voice vote.

REPORTS

2. Branch and Extension; Circulation; Reference; Technical Services; Youth Services

Reports on Department operations and activities were given.

3. Municipal Government Liaison

Keymer reported on City of Stevens Point activities.

4. Director Report and Statistics

Johnson went over the Director Report and statistics provided in the meeting packet.

PUBLIC NOTICE

Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Board President as set forth in Robert's Rules of Order

No public comment was given.

APPROVAL OF MINUTES

5. August 20, 2025 and August 29, 2025 Meeting Minutes

Correction was made to the August 20, 2025 minutes; President Freberg was corrected to Vice-President Freberg.

Freberg moved to approve the August 20, 2025 minutes with correction and the August 29, 2025 minutes as presented. Martinez seconded the motion, which passed by voice vote.

DISCUSSION / POSSIBLE ACTION

6. Discussion / Possible Action – 2024 PCPL Budget Transfer / Amendment Update

The 2024 Budget Transfer / Amendment was approved at County Board and the money will be spent as directed once available.

7. Discussion / Possible Action – Stevens Point Branch Lease

Freberg made a motion to approve the Stevens Point Branch Lease. Przybylski seconded the motion, which passed by voice vote.

CLOSED SESSION

8. Enter into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss the annual performance evaluation of the Library Director.

Przybylski made a motion to go into closed session to discuss the Library Director one-year performance evaluation. Holzberger seconded the motion, which passed by voice vote, 7-0.

Petrillo left the meeting at 5:16pm for closed session due to her remote attendance. Honl left the meeting at 7:10pm.

OPEN SESSION

9. Reconvene to Open Session for the purpose of taking action on closed Session Item, if necessary.

Przybylski made a motion to go into open session. Martinez seconded the motion, which passed by voice vote, 5-0.

Freberg made a motion to recommend continued employment and place on file an excellent performance evaluation for Alexander Johnson, Library Director. Holzberger seconded the motion, which passed by voice vote, 5-0.

Adjournment

Meeting adjourned by President Peterson at 8:13 pm.

Respectfully submitted,
Jamie Phillis, Office Supervisor