



PORTAGE COUNTY

MEETING MINUTES

EXECUTIVE/OPERATIONS COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, September 2, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 904 767 414, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Executive/Operations Committee meeting was called to order at 5:04 PM by Chair Reser.

Members Present: Supervisors Ray Reser, Larry Raikowski, Nancy Eggleston, and Vinnie Miresse

Members Excused: Supervisor Suzanne Oehlke

Staff Attending: County Clerk Davis, Corporation Counsel Hickethier, County Executive Pavelski, Finance Director Jossie, Highway Commissioner Check, Human Resource Director Belanger-Tess, and Libaray Director Johnson

Others Attending: Supervisors Dave Medin, Dave Ladick, and members of the public

REPORTS

1. Vendor Invoice Lists

Vendor invoice lists were presented for review.

2. Corporation Counsel - 2026 Budget, Office Operations and Activities

Corporation Counsel Hickethier reported on his department.

3. County Clerk - Office Operations and Activities

County Clerk Davis reported on her department.

4. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

5. August 5, 2025 Minutes

A motion was made by Supervisor Raikowski, seconded by Supervisor Miresse, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

CONFIRMATION OF COUNTY EXECUTIVE APPOINTMENT

6. Appointment of Lt. Aimee Kontos to the Portage County Traffic Safety Commission for the remainder of the term expiring April 20, 2026.

A motion was made by Supervisor Raikowski, seconded by Supervisor Eggleston, to approve the appointment. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**7. Discussion/Possible Action Re: Approval of Requests to Attend Special Meeting**

Chair Reser reported on the submitted request.

8. Discussion/Possible Action Re: Approval of Special Meeting Reports/Payment Authorization Requests

A motion was made by Supervisor Miresse, seconded by Supervisor Eggleston, to approve the special meeting reports/payment authorization requests. Motion to approve carried by voice vote, with no negative votes.

9. Discussion/Possible Action Re: Parameters for approval of requests to attend special meeting and approval of special meeting reports/payment authorization requests

The committee discussed the parameters and directed staff to draft a resolution and applicable ordinance changes for a potential salary structure for County Board Supervisors.

10. Discussion Only: Reorganization of the County Executive Office with the Creation of a New Position of Chief Administrative Office

The committee discussed reorganization of the County Executive Office with the creation of a new position of Chief Administrative Office.

NEXT MEETING DATE October 7, 2025 @ 5:00 PM

ADJOURNMENT

Chair Reser adjourned the meeting at 6:05 PM.