



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, September 4, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 411 266 246, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 05:00 PM

Members Present: Matt Jacowski, Larry Raikowski, Chris Doubek, Suzanne Oehlke, Janell Wehr

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: J. Iwanski, N. Check (web), M. Deininger (web), K. McDonald (web), J. Jossie (web), W. Hlavac (web), A. Roeder (web), T. Janssen (web), C. Helms (web)

CORRESPONDENCE

1.
 - EAP Flyer - September 2025
 - Wellness Newsletter - September 2025

PRESENTATIONS

2. Health Plan - Family Savings Plan through Network Health Plan

REPORTS

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None

4.
 - Consumer Price Index - July 2025
 - Recruitment Update
 - Director's Report
 - Family and Medical Leave Act (FMLA) Administration Contract Renewal for 2026
 - Proposed Open Enrollment Dates - Monday, November 10 - Tuesday, November 18, 2025

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

5. Approval of Human Resources Committee Minutes - August 7, 2025

A motion was made by S. Oehlke, seconded by J. Wehr, to approve the minutes from August 7, 2025. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**6. Discussion Only: Reorganization of the County Executive Office with the Creation of a New Position of Chief Administrative Officer****7. Elected Officials Compensation for the April 2026 - April 2030 Term for County Executive**

A motion was made by M. Jacowskii, seconded by S. Oehlke, to transition to January 1st only salary increases and approve elected officials compensation for the April 2026 - April 2030 term for County Executive with a 3% increase annually on January 1, 2027, January 1, 2028, January 1, 2029, and January 1, 2030. Motion to approve carried by voice vote, with no negative votes.

8. Elected Officials Compensation for the April 2026 - April 2028 Term for County Board Supervisor

No action was taken. Discussion only.

9. Elected Officials Compensation for the April 2026 - April 2028 Term for County Board Chair

No action was taken. Discussion only.

10. Budget Amendment/Transfer Request - Sick Leave Conversion

A motion was made by L. Raikowski, seconded by C. Doubek, to approve the budget amendment/transfer request - Sick Leave Conversion. Motion to approve carried by voice vote, with no negative votes. L. Belanger Tess noted that the form in the packet has Governing Committee Action Meeting Date as 9/5/2025 and that will be changed to 09/04/2025.

11. Approving and Authorizing HealthSource Solutions as Portage County's Wellness Vendor Effective January 1, 2026

A motion was made by S. Oehlke, seconded by J. Wehr, to approve and authorize a 2 year agreement with HealthSource Solutions as Portage County's Wellness Vendor effective January 1, 2026. Motion to approve carried by voice vote, with no negative votes. The resolution will be changed to go to September County Board meeting.

12. Review of 2026 Anthem Renewal including Pharmacy Formulary Alternatives

No action was taken. Discussion only.

13. Family Health Savings Plan through Network Health Plan

The Committee discussed and decided not to take any action on the Family Health Savings Plan.

14. 2026 Human Resources Department Budgets

- Human Resources Department
- Employee Benefits
- Health Plan

NEXT MEETING DATE**15. Thursday, October 2, 2025 at 5:00 p.m.**

The Committee discussed and agreed to meet on Thursday, October 2, 2025, at 4:00 p.m.

ADJOURNMENT

Motion by S. Oehlke, second L. Raikowski, all ayes to adjourn. Meeting was adjourned at 6:58 p.m.