



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, August 27, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 295 831 184, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski

Attending Online:

Members Excused: Barry Jacowski

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Lt. Jason Meidl, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Joe Gemza, Stevens Point Fire Department/EMS

Brandi Makuski, Point Plover Metro Wire

Dave Adams, Public

Jennifer Jossie, Finance Director (Remote)

Christopher Schultz, Purchasing Director (Remote)

Adam Meshak, Amherst Fire Department/EMS (Remote)

Dr. Michael Clark, Medical Director (Remote)

Mike Van Klei, Tegra (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report

PRESENTATIONS

3. Portage County Sheriff's Office Awards

Sheriff Lukas introduced the newest Law Enforcement Records Specialist, Zoe Ziaya.

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

4. Sheriff
5. Emergency Management
6. Emergency Medical Services
7. Medical Examiner

ACTIVITY REPORTS

8. Emergency Management Activities

- Plan Updates
- Operations and Exercises
- Meetings, Conferences, and Trainings
- Office Activities

EM Coordinator Bob Weinert:

- Plan Updates - Mitigation Plan
 - Working on finalizing the Integrated Preparedness Plan
 - Working on the Countywide Strategic Hazmat Plan to meet grant requirements
 - Meeting with towns and villages to identify flooding and evacuation locations
- Operations and Exercises
 - Assisted the Village of Plover with Celebrate Plover event on July 25 and 26, 2025
- Meetings, Conferences, and Trainings
 - Participated in:
 - County Fire Chiefs Association meeting
 - Towns Association meeting
 - Regional Emergency Management meeting
 - Local Emergency Planning Committee meeting
 - Met with a representative from the university regarding flood mitigation strategies
- Office Activities
 - Working on grant reporting

9. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Planning on applying again for the Funding Assistance Program (FAP) grant this year
- Working on 2026 budget for EMS
- Attended Rescue Task Force (RTF) training on August 20, 2025 in Amherst
- Assisted with Stop the Bleed training for teachers and staff in Amherst
- Started distributing Stop the Bleed Kits throughout county schools

10. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- The annual jail inspection report came back on July 24, 2025 - no violations of administrative code
- Staffing has been steady; two employees on light duty and two on FMLA

- Staff is scheduled to attend some trainings:
 - Co-located Jail and Juvenile Detention Training (4 officers)
 - Basic Jail Officer Training (3 officers)

11. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - One deputy completed field training and is now on solo patrol
 - One new deputy started on August 4, 2025 and is doing well
 - Will be providing Contracted Police Services for the Rosholt Fair
- Communication Center:
 - Two new Communication Technicians started recently
 - Conducted the next round of interviews and are doing some candidate testing

12. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- Building meetings have been going very well
- Past and Upcoming Events:
 - Rescue Task Force (RTF) Training on August 20, 2025 at Amherst
 - Guns N' Hoses Softball Game benefiting local veterans on August 24, 2025
 - Received a \$3000 check for K-9 unit from PuroClean
 - Police Lights of Christmas event on July 29, 2025 was very successful

13. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- Portage County Medical Examiner's Office has started utilizing the services of the Marathon County Regional Forensic Science Center - it's been going well

14. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- No update

15. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

16. Public Safety/Emergency Management Committee Meeting Minutes July 23, 2025

A motion was made by Stan Potocki, seconded by Shaun Przybylski, to approve the July 23, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

17. Future of Juvenile Detention Facility with Future New Building

Sheriff Mike Lukas:

- Portage County Sheriff's Office is recommending not including the Juvenile Detention Center (JDC) in the new building design - cost/revenue comparison does not justify including JDC in the plans

NEXT MEETING DATE Wednesday, September 24, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Shaun Przybylski, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:24am