

PORTAGE COUNTY PUBLIC LIBRARY (PCPL)

Board of Trustees Regular Meeting

August 20, 2025

CALL TO ORDER

Vice-President Amanda Freberg called the meeting to order at 4:34 p.m. at the Portage County Public Library (PCPL), Almond Branch, at 122 Main Street, Almond, WI 54909. Trustees present: Joan Honl, Nycole Martinez, Liz Peterson (entered at 4:37pm), and Holly Petrillo. Trustees excused: Elise Holzberger and Shaun Przybylski. Library staff present: Charles Danner, Laura Fuller, Alexander Johnson, and Jamie Phillis. Others present: Ginger Keymer – City of Stevens Point District 3 Alderperson.

CORRESPONDENCE

Patron comments were reviewed.

APPROVAL OF FINANCIALS

1. Vendor Invoice Lists, Purchase Card Statements, Budget Status

Honl made a motion to approve the Financials as reported. Petrillo seconded the motion, which passed by voice vote.

REPORTS

2. Branch and Extension; Circulation; Reference; Technical Services; Youth Services

Reports on Department operations and activities were given.

3. Municipal Government Liaison

Keymer reported on City of Stevens Point activities.

4. Director Report and Statistics

Johnson went over the Director Report and statistics provided in the meeting packet.

PUBLIC NOTICE

Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Board President as set forth in Robert's Rules of Order

No public comment was given.

APPROVAL OF MINUTES

5. July 30, 2025 Meeting Minutes

Peterson moved to approve the July 30, 2025 minutes. Martinez seconded the motion, which passed by voice vote.

DISCUSSION / POSSIBLE ACTION

6. Discussion / Possible Action – PCPL Safety and Security

Funding for Security has been requested in the Facilities Department 2026 Budget.

7. Discussion / Possible Action – PCPL Strategic Plan Scheduling

Peterson made a motion to extend the current PCPL Strategic Plan deadline to December 31, 2026. Petrillo seconded the motion, which passed by voice vote.

Adjournment

Meeting adjourned by Vice-President Freberg at 5:29 pm.

Respectfully submitted,

Jamie Phillis, Office Supervisor