



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, August 11, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 366 190 993, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:00 PM

Members Present: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse

Attending In-Person: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse

Attending Online: None

CORRESPONDENCE

1. WI Department of Veterans Affairs, Fiscal Year 2022 Audit Desk Review

Correspondence was shared.

2. WI Department of Veterans Affairs, Fiscal Year 2023 Audit Desk Review

Correspondence was shared.

3. Upcoming County Board & Finance Committee Meeting Dates and Information related to the County Budget

Correspondence was shared.

PRESENTATIONS

4. Community Funded Minimum Revenue Guarantee (MRG) at Central WI Airport (CWA)

Director Grefe shared the MRG presentation with the Committee.

REPORTS

5. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

6. Treasurer

- Reclassification Request - Chief Deputy Treasurer

Treasurer Przybelski shared with the Committee the reclassification request submitted to Human Resources.

7. Information Technology

Director Gollnick discussed the move to the Ruth Gilfry building.

8. Purchasing

- Procurements
- Surplus
- Position Reclassification

Director Schultz discussed recent procurements, upcoming surpluses, and a department reclassification submitted to Human Resources.

9. Finance

Director Jossie highlighted information from the written director's report included in the agenda materials.

10. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

There were no special meetings reports.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

11. July 7, 2025 Meeting Minutes

A motion was made by V. Miresse, seconded by D. Ladick, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

12. Discussion and Notice regarding Accounts Receivable Write-Offs

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

Director Jossie provided notice to the Committee for the write-offs.

13. Discussion and Possible Action regarding Authorizing Tax Printing and Mailing Services Agreement

A motion was made by J. Morrow, seconded by D. Ladick, to approve the agreement. Motion to approve carried by voice vote, with no negative votes.

V. Miresse left the meeting.

14. Discussion and Possible Action regarding Review of the following Tax Deed Parcels that did Not Previously Sell on Wisconsin Surplus Online Auction and Determining a New Amount to Re-List for Sale on Wisconsin Surplus Online Auction after the Treasurer Advertises the Sale of such Tax-Deeded Parcels by Publication of a Class 1 Notice:

1. Parcel 022221030-09.05; Boelter Lake Road, Town of Lanark; Previously Listed for Sale: \$41,700
2. Parcel 281240833302323; Welsby Avenue, City of Stevens Point, Previously Listed for Sale: \$8,750

A motion was made by D. Ladick, seconded by J. Morrow, to approve new listing at 50% of the previous listing price. Motion to approve carried by voice vote, with no negative votes.

15. Discussion and Possible Action regarding Resolution Authorizing the Adoption of the Portage County Proposed 2026 – 2031 Capital Improvement Plan

This includes proposed capital projects for the following areas – Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography; and other County capital projects.

The Portage County Proposed 2026 – 2031 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

A motion was made by J. Morrow, seconded by A. Rockman, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

16. Discussion and Possible Action regarding Resolution Authorizing 2025 Budget Amendments and Transfers

A motion was made by A. Rockman, seconded by D. Ladick, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

17. Discussion and Review regarding Proposed 2026 Worker's Compensation Rates

Director Jossie reviewed the proposed 2026 rates for the self-insured worker's compensation program.

18. Discussion and Review regarding 2026 Proposed Department Budget Requests

- Finance
- Risk Management
- Purchasing
- Treasurer
- Information Technology
- Insurance
- Non-Departmental
- Debt Service

Directors Jossie, Schultz, and Gollnick, and Treasurer Przybelski reviewed the preliminary proposed budgets presented to the County Executive.

19. Discussion and Review regarding 2026 Proposed County Budget

- 2026 Budget Assumptions
- WI Department of Revenue Preliminary Estimates - Net New Construction and Equalized Value
- Sales Tax Estimates
- Shared Revenue - County and Municipal Aid
- Supplemental County and Municipal Aid
- Tax Levy Limit Calculation & Tax Levy Limit Scenarios
- Debt Service
- Capital
- Health Care Center Referendum Tax Levy
- Countywide Budget Process
- Central WI - Joint Meeting Update

Director Jossie discussed the assumptions and strategies for the 2026 budget development.

20. Discussion and Possible Action regarding Finance Department New Position Request

A motion was made by J. Morrow, seconded by D. Ladick, to support the new position request. Motion to approve carried by voice vote, with no negative votes.

21. Discussion and Review regarding 2025 General Obligation Notes for Schematic Design for Jail/LEC Building and Courthouse Remodel Projects, Highway Projects, and Gilfry (HHS) Building Renovation Project

Director Jossie discussed the schedule and planning for the upcoming general obligation promissory notes sale for September 2025.

NEXT MEETING DATE**22. September 8, 2025**

The next regular meeting will be September 8th. Staff will suggest meeting after the Airport Board meeting on September 9th for the joint meeting regarding the Airport budget.

ADJOURNMENT

The meeting was adjourned by the call of the Chair.

Meeting adjourned at 06:44 PM