



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, August 7, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 432 889 406, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 05:00 PM

Members Present: Matt Jacowski, Larry Raikowski, Chris Doubek, Suzanne Oehlke, Janell Wehr

Staff Attending: L. Belanger Tess

Others Attending: J. Pavelski, N. Check, A. Johnson, M. Deininger (web), K. McDonald (web), J. Jossie (web), C. Grimshaw (web), M. Mercogliano (web), E. Motola (web)

CORRESPONDENCE

1.
 - EAP Flyer - August 2025
 - Wellness Newsletter - August 2025

PRESENTATIONS

2. Health Plan - SWORD Programs - Thrive Digital Physical Therapy and Bloom Pelvic Floor Therapy

REPORTS

3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None

4.
 - Vendor Invoice List - July 2025
 - Consumer Price Index - June 2025
 - Health Plan Financial Performance Analysis-Executive Overview – June 2025
 - Recruitment Update
 - Quarterly Report
 - HealthSource Solutions Wellness Incentive Program Quarterly Report - 2025 2nd Quarter
 - SupportLinc Employee Assistance Program (EAP) Quarterly Report - 2025 2nd Quartet
 - Director's Report
 - Focus on Employer Impact - The One Big Beautiful Bill Act
 - Bailiffs payroll
 - ERP Update - Sheriff's Office Management, Law Enforcement Records Specialist and Mechanic on ESS payroll

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

5. Approval of Human Resources Committee Minutes - July 8, 2025

A motion was made by J. Wehr, seconded by C. Doubek, to approve the minutes from July 8, 2025. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

6. Discussion and Possible Action re: Authorization under Portage County Code of Ordinances section 3.11.5 (2), Procedure - Limited Term Employees, to Authorize an Additional 1040 hours for Health and Human Services Administrative Associate I position

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the authorization under Portage County Code of Ordinances Section 3.11.5 (2), Procedure - Limited Term Employees, to authorize an additional 1040 hours for the Health and Human Services Administrative Associate I position. Motion to approve carried by voice vote, with no negative votes.

7. Discussion re: 2026 Budget Guidelines - Wages and Salary Study

8. Discussion and Possible Action: Health Plan Programs

A motion was made by L. Raikowski, seconded by S. Oehlke, to approve the implementation of the SWORD Programs as presented with a start date of October 1, 2025. Motion to approve carried by voice vote, with no negative votes.

9. Discussion and Possible Action re: 2026 Wellness Incentive Program

A motion was made by S. Oehlke, seconded by J. Wehr, to approve the same structure of the 2025 Wellness Incentive Program for the Portage County 2026 Wellness Incentive Program, with staff working with HealthSource Solutions to update some of the activities. Motion to approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

10. Thursday, September 4, 2025 at 5:00 p.m.

ADJOURNMENT

Motion by S. Oehlke, second L. Raikowski, all ayes to adjourn. Meeting was adjourned at 6:42 p.m.