



HOUSING AUTHORITY OF THE COUNTY OF PORTAGE
1001 Maple Bluff Rd. Ste 1., Stevens Point WI 54482
Housing Office: 715-346-1392

“This institution is an equal opportunity provider and employer.”

MINUTES
OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS
8-13-25

1. The meeting was **called to order** at 4:00 p.m. by Doubek at the Housing Authority Office, 1001 Maple Bluff Rd Ste 1, Stevens Point, Wisconsin 54482.

2. A **roll call** was taken as follows:

Members Present: Chris Doubek X Yes Absent
Christian Budzinski X Yes Absent
Sharon Mras X Yes Absent
Mike Splinter X Yes Absent
Vacant X Yes Absent

Also Present: Stacy Cieslewicz, Executive Director X Yes Absent

3. Doubek called for **corrections to the minutes** of 7-9-25. Corrections made? No
Motion by Budzinski, second by Splinter to **approve the minutes** as presented.
A roll call vote revealed 4 ayes, 0 nays, 1-vacant . Motion carried. Yes

4. **Correspondence** – None

5. **Director’s Update:**

Occupancy Report

Project I - 1 -1 Bedroom & 0 - 2 Bedrooms Vacancies at Tomorrow River Villa in Amherst
 3 -1 Bedroom & 2 -2 Bedrooms Vacancies at Rustic Manor in Rosholt

Project II - Sold - Hillside Manor in Amherst
Sold - Sunset Manor in Almond
Sold - Milladore Manor in Milladore

Project III - Sold - Parkview in Amherst
Sold - Northview in Junction City
Sold - Eastview in Rosholt

Section 8 County Vouchers

We have 212 households on lease for August 2025.

A review was made of the **Account Balances** as of June 30, 2025 and the **Income & Expense Report** for the end of: June 2025. Comment made? No

Properties:

Cieslewicz indicated that with the absence of a Maintenance Person, contractor(s) are handling any projects and any maintenance repairs.

6. Review of Housing Authority Disbursements:

Disbursements for June, 2025 - Questions? No Corrections made? No

Motion made by Mras, second by Splinter to approve the Housing Authority Disbursements for June, 2025 with a total of \$126,282.98.

A roll call vote revealed _4_ ayes, _0_ nays, _1-vacant_. Motion carried. Yes

Public Notice: Public in attendance? No

7. Discussion/Possible Action - Housing Choice Voucher Utility Allowance Chart-Resolution 25-16

Cieslewicz reviewed the Utility Allowance Chart – Resolution 25-16 - Board discussed.

Motion by Budzinski, second by Mras to approve Resolution 25-16.

A roll call vote revealed _4_ ayes, _0_ nays, _1-vacant_. Motion carried. Yes

8. Discussion – Sale of PC Housing LLC Rental Properties

Cieslewicz indicated that the closing went through smoothly. The proceeds were deposited into PC Housing LLC General Account. Cieslewicz indicated that there will be future agenda items regarding all related PC Housing LLC Accounts and the PC Housing LLC Rental Properties Accounts.

9. Discussion/Possible Action - Next Meeting: September 10, 2025 @ 4:00pm Housing Authority of the County of Portage's Office – 1001 Maple Bluff Rd Ste 1, Stevens Point WI 54482

Motion by Mras, second by Splinter to approve meeting on September 10, 2025 at 4:00pm at HA office.

A roll call vote revealed _4_ ayes, _0_ nays, _1-vacant_. Motion carried. Yes

Doubek asked for any objection to adjournment – None Heard

adjournment of meeting concluded at 4:20pm.

Respectfully Submitted,