



PORTAGE COUNTY

MEETING MINUTES

JUDICIAL/GENERAL GOVERNMENT COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 1&2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Tuesday, July 8, 2025

7:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813. After dialing the number, you will then be asked to enter a meeting number. Use the following meeting number: 805 715 073, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Judicial General Government Committee meeting was called to order at 7:00 a.m.

Members present: Supervisor Matt Jacowski, Supervisor Don Jankowski, Supervisor Suzanne Oehlke, Supervisor Barry Jacowski and Supervisor Steven Fritz.

Staff attending: Cindy Wisinski, Register of Deeds; Courtney Kostuchowski, Justice Programs Director; Sheila Kessler, Family Court Commissioner; John Pavelski, County Executive; Laura Belanger, HR Director.

Attending online: Jennifer Josie, Finance Director; Christopher Schultz, Procurement Director; Jane Iwanski.

CORRESPONDENCE

None.

PRESENTATIONS

None.

REPORTS

1. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

2. **APPROVAL OF MINUTES**
June 23, 2025

A motion was made by Supervisor B. Jacowski to approve the June 23, 2025 meeting minutes as presented. Seconded by Supervisor D. Jankowski. The motion to approve was carried by voice vote with no negative votes.

DISCUSSION/POSSIBLE ACTION

3. Justice Programs
 - a. Discussion/Possible Action Re: Resolution Authorizing 3.0 Full-Time Equivalent (FTE) and 2.0 Part-Time Justice Programs Positions.

A motion was made by Supervisor D. Jankowski to approve the resolution authorizing 3.0 full-time equivalent and 2 part-time Justice Program positions. Seconded by Supervisor B. Jacowski. The motion to approve was carried by voice vote with no negative votes.

4. Family Court Commissioner
 - a. Discussion/Possible Action Re: Maintain/Increase Hours for the Administrative Associate III position.

A motion was made by Supervisor B. Jacowski to maintain the Administrative Associate III's position for 30 hours a week. Seconded by Supervisor S. Fritz. The motion to approve was carried by voice vote with no negative votes.

NEXT MEETING DATE August 25, 2025 at 3:30 p.m. in conference rooms 1&2

ADJOURNMENT

A motion was made by Supervisor B. Jacowski to adjourn the July 8, 2025 Judicial General Government Committee meeting at 7:25 a.m. Seconded by Supervisor D. Jankowski. A motion to approve was carried by voice vote with no negative votes.