**MINUTES**
**South Central Library System Board of Trustees**
**July 24, 2025**

**Present:** Joan Honl (Portage Co.), President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Richard Bloomquist (Dane Co.); Brenda Carus (Green Co., online); Chassitti Clark (Dane Co.); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co., online); Nancy Foth (Portage Co., online); Michael Howe (Dane Co.); Marlee Jorgensen (Dane Co., online); David Peterson (Dane Co., online); Gary Poulson (Dane Co., online); Henry St. Maurice (Columbia Co.); Amanda Smith (Dane Co.). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

**Absent:** Gen Carter (MPL Rep.); Ann Mueller (Green Co., Alternate); Jacob Wright (Dane Co., excused), Vice President.

1. **Call to Order**
   President J. Honl called the meeting to order at 12:15 p.m.

2. **Welcome and Introductions**
   None.

3. **Changes/Additions to the Agenda**
   None.

4. **Requests to Address the Board**
   None.

5. **Approval of the Previous Meeting Minutes**
   Motion by M. Howe to approve the minutes of the June 26, 2025, Board of Trustees Meeting Minutes. Seconded by M. Nelson. **Motion carried unanimously.**

6. **Review of Financial Statements**
   K. Goeden provided an overview the financial statements.

7. **Presentation and Approval of Bills for Payment**
   Motion by M. Howe to approve bills for payment in the amount of $494,375.67. Seconded by S. Feith. **Motion carried unanimously.**

8. **Reports**

   a. **Committees**

      i. **Budget & Finance/Personnel Committees**

      Budget & Finance Committee Chair M. Nelson stated that the joint committees reviewed the 2026 preliminary draft budget for 2026. The committees will review the final draft budget on August 19 before making a recommendation to adopt the proposed 2026 budget at the September meeting.

   b. **System Director's Report**

   S. Schultz's report is available in the documents online.

8. **Announcements and Information Sharing**

   a. The next meeting will take place on August 28, 2025. The bill examiner will be N. Foth, with C. Clark serving as alternate. K. Goeden will also provide an overview of the Board's financial statements.
   b. President J. Honl shared that the SCLS Foundation's Cornerstone Event will take place from 5:30-7:30 p.m. on October 23, at Fireman's Park Pavilion in Columbus. She asked that all trustees mark their calendars and that the board will discuss possible contributions, such as gift baskets, in the near future.

9. **Adjournment**

   Motion by B. Clendenning to adjourn, seconded by R. Bloomquist. **Motion carried unanimously.** Meeting adjourned by President J. Honl at 12:41 p.m.

Respectfully submitted: S. Schultz, System Director

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