PORTAGE COUNTY PUBLIC LIBRARY (PCPL)
Board of Trustees Regular Meeting
July 30, 2025

CALL TO ORDER

Vice-President Amanda Freberg called the meeting to order at 4:31 p.m. at the Portage County Public Library (PCPL), 1001 Main Street, Stevens Point, WI 54481. Trustees present: Elise Holzberger, Joan Honl, Nycole Martinez, Holly Petrillo, and Shaun Przybylski. Trustee excused: Liz Peterson. Library staff present: Charles Danner, Laura Fuller, Alexander Johnson, Nicole Ozanich, Jamie Phillis, and Alison Wirth. Others present: Nancy Foth.

CORRESPONDENCE

Patron comments were reviewed.

APPROVAL OF FINANCIALS

1. **Vendor Invoice Lists, Purchase Card Statements, Budget Status**
   Honl made a motion to approve the Financials as reported. Martinez seconded the motion, which passed by voice vote.

REPORTS

2. **Branch and Extension; Circulation; Reference; Technical Services; Youth Services**
   Reports on Department operations and activities were given.
3. **Municipal Government Liaison**
   No report.
4. **Director Report and Statistics**
   Johnson went over the Director Report and statistics provided in the meeting packet.

PUBLIC NOTICE

Members of the public who wish to address the Board of Trustees on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Board President as set forth in Robert's Rules of Order
No public comment was given.

APPROVAL OF MINUTES

5. **June 18, 2025 Meeting Minutes**
   Martinez moved to approve the June 18, 2025 minutes. Holzberger seconded the motion, which passed by voice vote.

DISCUSSION / POSSIBLE ACTION

6. **Discussion / Possible Action – PCPL Safety and Security**
   Per Mar is working well.
7. **Discussion / Possible Action – 2024 PCPL Carryover Budget Approval**
   Martinez made a motion to approve the 2024 PCPL Carryover Budget Approval. Honl seconded the motion, which passed by voice vote.
8. **Discussion / Possible Action – 2026 PCPL Budget Approval**
   Holzberger made a motion to approve the 2026 PCPL Budget. Martinez seconded the motion, which passed by voice vote.
9. **Discussion / Possible Action – PCPL Strategic Plan Scheduling**
   The Board discussed the timeline for updating the PCPL Strategic Plan.
10. **Discussion / Possible Action – PCPL Service Plan Approval**
    Holzberger made a motion to approve the perpetual PCPL Service Plan. Martinez seconded the motion, which passed by voice vote.
11. **Discussion / Possible Action – Staff Reclassification and Hours Increase Recommendation**
    Honl made a motion to approve the Staff Reclassification and Hours Increase. Martinez seconded the motion, which passed by voice vote.

Adjournment

Meeting adjourned by Vice-President Freberg at 5:23 pm.

Respectfully submitted,
Jamie Phillis, Office Supervisor