



PORTAGE COUNTY

MEETING MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE

LAW ENFORCEMENT CENTER
TRAINING ROOM
1500 STRONGS AVE
STEVENS POINT, WI 54481

Thursday, May 1, 2025

8:30 AM

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 277 825 350 592

Passcode: cU2VU6QU

Or call in (audio only)

[+1 872-242-7813](#), United States, Chicago

Phone conference ID: 251 919 168#

CALL TO ORDER

The Local Emergency Planning Committee meeting was called to order at 8:30 am.

Members Present:

Attending In-Person: David Lutz, Don Jankowski, Justin Malin, Gary Garske, Emma Baumhofer, Brian Lepper, John Pavelski, Corinna Neeb, Joe Nagel, Mark Deaver, Andrea Krantz, Stephanie Duxbury-Weir, Brandi Makuski

Attending Online: Leigh Ann Trzinski, Sally McGinty

Members Absent: Kenneth Glazer, Kenneth Collins, Jacob Greeley, Jason Meidl, Kristopher Falasco, Nick Proulx, Barbera Muckler Poirier, JB Moody, David Jimenez

Others Attending:

Attending In-Person: Robert Weinert, Kasia Norgaard, Tanner Arnold, Scott Janz

Attending Online: Chris Michalski

CORRESPONDENCE

None

PRESENTATIONS

None

REPORTS

1. Emergency Coordinator's Report

- Training and Exercises
- Outreach and Initiatives
- TIER II Reports - HAZMAT Inventory

Deputy EM Coordinator Tanner Arnold:

- Training and Exercises:
 - Nothing new
- Outreach and Initiatives:
 - Portage County Safety Fair at Mark Motors in Plover on May 17, 2025
- TIER II Reports:
 - No new TIER II updates

2. Emergency Release and Spill Report

Deputy EM Coordinator Tanner Arnold:

- Manure Spill, Town of Amherst, unknown amount
- Mineral Oil Spill, Town of Dewey, 19 gallons, 0 gallons recovered
- Unknown Spill, Village of Rosholt, unknown amount - individual was piling junk cars on the property and not disposing of fluids properly
- Manure Spill, Town of Lanark, unknown amount
- Gasoline Spill, City of Stevens Point, 20 gallons, 0 gallons recovered
- Diesel Spill, Town of Plover, 20 gallons, 15 gallons recovered

3. Portage County Hazardous Materials Team Report

- Staffing, Operations, and Activities

Chief Mark Deaver:

- No calls to report this quarter

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. LEPC Minutes 02.06.2025

A motion was made by Brian Lepper, seconded by Emma Baumhofer, to approve the LEPC meeting minutes for February 6, 2025. Motion carried by voice vote, with no negative votes.

DISCUSSION ONLY

5. Hazmat Countywide Strategic Plan

- Update on Plan Status and Changes

Deputy EM Coordinator Tanner Arnold:

- No update at this time

DISCUSSION/POSSIBLE ACTION

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

7. Discussion/Possible Action Re: Review and Approval of Hazardous Materials Response Claims

EM Coordinator Bob Weinert:

- No Hazardous Materials Response Claims at this time

8. Discussion/Possible Action Re: Review and Approval of Off-Site Plans

Deputy EM Coordinator Tanner Arnold:

- No off-site plans for review and approval at this time

- There are 13 plans to update this year with 1 plan awaiting approval to be added to the list by Wisconsin Emergency Management (WEM):
 - Reached out to all 13 facilities
 - Heard back from 7 facilities
 - 1 facility visit has been completed, 5 have been scheduled
 - 2 of the 13 facilities are no longer planning facilities - those facilities signed the final update transmittal form and submitted it already

9. Discussion/Possible Action Re: Grant Updates and Approval of Intent

- Wisconsin Emergency Planning Community Right to Know Act (EPCRA) Grant
- Wisconsin Computer Hazmat Response Equipment (CHREG) Grant
- Hazardous Materials Emergency Preparedness (HMEP) Grant

EM Coordinator Bob Weinert:

- EPCRA Grant: no update
- CHREG Grant: no update
- HMEP Grant: will not be applying for this grant

10. Discussion/Possible Action Re: New Member Approval

Chair Gary Garske:

- New members to be added to LEPC:
 - Tanner Arnold - Portage County Emergency Management
 - Scott Janz - Worth Company
 - Chris Michalski - Aspirus Emergency Management

A motion was made by Brian Lepper, seconded by Joe Nagel, to nominate the above individuals for LEPC membership. Motion carried by voice vote, with no negative votes.

Brian Lepper announced that Sally McGinty will be retiring and will no longer be a member of LEPC. Her potential replacement on the committee will be announced at a later time.

11. Discussion/Possible Action Re: Future Meeting Locations

Chair Gary Garske:

- Meetings will continue at LEC and will revisit different locations in 2026

NEXT MEETING DATE August 7, 2025 at 8:30am

ADJOURNMENT

A motion was made by Brandi Makuski, seconded by Mark Deaver, to adjourn. Motion carried by voice vote. Meeting adjourned at 8:43am.