



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

FINANCE COMMITTEE

Monday, August 11, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 366 190 993, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

CORRESPONDENCE

1. WI Department of Veterans Affairs, Fiscal Year 2022 Audit Desk Review
2. WI Department of Veterans Affairs, Fiscal Year 2023 Audit Desk Review
3. Upcoming County Board & Finance Committee Meeting Dates and Information related to the County Budget

PRESENTATIONS

4. Community Funded Minimum Revenue Guarantee (MRG) at Central WI Airport (CWA)

REPORTS

5. Vendor Invoice Lists
6. Treasurer
 - Reclassification Request - Chief Deputy Treasurer
7. Information Technology
8. Purchasing
 - Procurements
 - Surplus
 - Position Reclassification
9. Finance
10. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

11. July 7, 2025 Meeting Minutes

DISCUSSION/POSSIBLE ACTION**12. Discussion and Notice regarding Accounts Receivable Write-Offs**

- Amounts less than \$20 (Notice only – previously authorized by Department Director)
- Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)

13. Discussion and Possible Action regarding Authorizing Tax Printing and Mailing Services Agreement**14. Discussion and Possible Action regarding Review of the following Tax Deed Parcels that did Not Previously Sell on Wisconsin Surplus Online Auction and Determining a New Amount to Re-List for Sale on Wisconsin Surplus Online Auction after the Treasurer Advertises the Sale of such Tax-Deeded Parcels by Publication of a Class 1 Notice:**

1. Parcel 022221030-09.05; Boelter Lake Road, Town of Lanark; Previously Listed for Sale: \$41,700
2. Parcel 281240833302323; Welsby Avenue, City of Stevens Point, Previously Listed for Sale: \$8,750

15. Discussion and Possible Action regarding Resolution Authorizing the Adoption of the Portage County Proposed 2026 – 2031 Capital Improvement Plan

This includes proposed capital projects for the following areas – Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography; and other County capital projects.

The Portage County Proposed 2026 – 2031 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

16. Discussion and Possible Action regarding Resolution Authorizing 2025 Budget Amendments and Transfers**17. Discussion and Review regarding Proposed 2026 Worker's Compensation Rates****18. Discussion and Review regarding 2026 Proposed Department Budget Requests**

- Finance
- Risk Management
- Purchasing
- Treasurer
- Information Technology
- Insurance
- Non-Departmental
- Debt Service

19. Discussion and Review regarding 2026 Proposed County Budget

- 2026 Budget Assumptions
- WI Department of Revenue Preliminary Estimates - Net New Construction and Equalized Value
- Sales Tax Estimates
- Shared Revenue - County and Municipal Aid
- Supplemental County and Municipal Aid
- Tax Levy Limit Calculation & Tax Levy Limit Scenarios
- Debt Service
- Capital
- Health Care Center Referendum Tax Levy
- Countywide Budget Process
- Central WI - Joint Meeting Update

20. Discussion and Possible Action regarding Finance Department New Position Request**21. Discussion and Review regarding 2025 General Obligation Notes for Schematic Design for Jail/LEC Building and Courthouse Remodel Projects, Highway Projects, and Gilfry (HHS) Building Renovation Project**

NEXT MEETING DATE

22. September 8, 2025

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.