



PORTAGE COUNTY

MEETING MINUTES

FINANCE COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, June 23, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 658 894 705, then press#

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Finance Committee meeting was called to order at 05:02 PM

Members Present: Larry Raikowski, Dave Ladick, Julie Morrow, Andrew Rockman, Vinnie Miresse

Attending In-Person: Larry Raikowski, Julie Morrow, Andrew Rockman

Attending Online: Dave Ladick, Vinnie Miresse

CORRESPONDENCE

1. WI Department of Revenue, *Wisconsin Economic Forecast - May 2025*

Correspondence was shared with the Committee.

2. New Special Meeting Electronic Submission Process & Applicable Ordinance Changes

Correspondence was shared with the Committee.

PRESENTATIONS

3. Presentation of the Portage County Proposed 2026 - 2031 Capital Improvement Plan
Presented by John Pavelskj, County Executive

This includes proposed capital projects for the following areas - Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography; and other County capital projects.

After the meeting, the Portage County Proposed 2026 - 2031 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

Executive Pavelski presented the proposed capital project plan.

REPORTS

4. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

5. Treasurer

- 2020 Tax Deeded Parcels Status Update
- 2021 Tax Deeded Parcels Status Update
- Staff Update
- City to Join County on Tax Software Update
- Village of Park Ridge 2024 Property Tax Bills

Treasurer Przybelski provided updates on tax deeds, staffing, tax collection software for City, and Village of Park Ridge property tax bills.

6. Information Technology

Director Gollnick did not have any update.

7. Purchasing

- Procurement
- Surplus

Director Schultz provided updates on recent procurement and surplus.

8. Finance

Director Jossie discussed the written director's report provided in the agenda materials.

9. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

There were no reports from special meetings.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

No one registered to address the Committee on specific agenda items.

APPROVAL OF MINUTES

10. May 12, 2025 Meeting Minutes

A motion was made by A. Rockman, seconded by J. Morrow, to approve the minutes. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION!POSSIBLE ACTION

11. Discussion regarding the Portage County Proposed 2026 - 2031 Capital Improvement Plan

This includes proposed capital projects for the following areas - Government Facilities Improvements, Security Improvements, and Building New Construction & Improvements; Highway Road Improvements; Solid Waste Facility & Operations Equipment Improvements; Parks Improvements and Equipment; Information Technology Equipment, Software, & Network Improvements; Aerial Photography; and other County capital projects.

After the meeting, the Portage County Proposed 2026 - 2031 Capital Improvement Plan can be found on the County's website at <https://www.co.portage.wi.gov/492/Capital-Improvement-Plans>

There was no discussion.

12. Discussion and Possible Action regarding Resolution Approving and Authorizing Acceptance of Donated Funds and a 2025 Budget Adjustment for Stop the Bleed Kits for the Sheriffs Office Emergency Medical Services Division

A motion was made by J. Morrow, seconded by A. Rockman, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

13. Discussion and Possible Action regarding Resolution Authorizing an Agreement with Microsoft to Provide Office365 Services

A motion was made by J. Morrow, seconded by A. Rockman, to approve the resolution with updated contract summary form and memo and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

14. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):

- Health and Human Services - WI Department of Children & Families 2017 WI Act 260 Foster Parent Grant application in the amount of \$15,000
- Aging & Disability Resource Center- Stevens Point Area Retired Teacher's Association (SPARTA) grant application in the amount of \$100

A motion was made by A. Rockman, seconded by J. Morrow, to approve the grant applications and awards. Motion to approve carried by voice vote, with no negative votes.

15. Discussion and Possible Action regarding Resolution Authorizing 2025 Budget Amendments and Transfers

A motion was made by J. Morrow, seconded by A. Rockman, to approve the resolution and forward to County Board. Motion to approve passed by voice vote, with no negative votes.

16. Discussion and Possible Action regarding Budget Carryover Request for Library

A motion was made by A. Rockman, seconded by J. Morrow, to approve 2024 Library surplus funds to a Library surplus carryover account. Motion to approve carried by voice vote, with no negative votes.

17. Discussion and Possible Action regarding Resolution Authorizing the Final Reconciliation for Fiscal Year 2024 for All County Funds

This item was discussed and will be brought back to the next Committee meeting.

NEXT MEETING DATE**18. July 7, 2025**

The next meeting is scheduled for July 8, 2025.

ADJOURNMENT

The meeting was adjourned by call of the Chair. Meeting adjourned at 06:18 **PM**