



PORTAGE COUNTY

MEETING MINUTES

PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE

PORTAGE COUNTY LEC
TRAINING ROOM
1500 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, June 25, 2025

8:00 AM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 632 525 658, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Public Safety/Emergency Management Committee meeting was called to order at 8:00 AM

Members Present: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending In-Person: Don Jankowski, Stan Potocki, David Medin, Shaun Przybylski, Barry Jacowski

Attending Online:

Members Excused:

Members Absent:

Others Attending:

Sheriff Mike Lukas, Sheriff's Office

Chief Deputy Ben Beaudoin, Sheriff's Office

Captain Josh Ostrowski, Sheriff's Office

Captain Ronnie Leach, Sheriff's Office

Katarzyna Norgaard, Sheriff's Office, Recording Secretary

Stephanie Laug, Sheriff's Office

Lt. Jacob Wills, Sheriff's Office

Robert Weinert, EM

Andrea Krantz, EMS

Heather Schultz, Medical Examiner

Cass Cousins, District Attorney

Dr. Michael Clark, Medical Director

Joe Gemza, Stevens Point Fire Department/EMS

Adam Meshak, Amherst Fire Department (Remote)

Anthony Luchini, Plover Fire Department/EMS (Remote)

CORRESPONDENCE

1. EMS Provider Monthly Activity Reports
2. Medical Director's Report
3. New Special Meeting Electronic Submission Process and Applicable Ordinance Changes

PRESENTATIONS

4. Portage County Sheriff's Office Awards

None

VENDOR INVOICE LIST REPORTS

No questions on Vendor Invoices

5. Sheriff

6. Emergency Medical Services

7. District Attorney

ACTIVITY REPORTS

8. Emergency Management Activities

- Plan Updates
- Operations and Exercises
- Meetings, Conferences, and Trainings
- Office Activities

EM Coordinator Bob Weinert:

- Plan Updates - Mitigation Plan
 - Completed the draft of the Countywide Mitigation Plan
 - Focusing on other required yearly plans (Emergency Operations Plan, Integrated Preparedness Plan, Countywide Hazmat Strategic Plan)
 - Chemical Facility Off-Site Plans have almost been completed
- Operations and Exercises
 - Working on an exercise for the Emergency Operations Center staff at the Highway Department
 - Supported the Walk Wisconsin event on June 7, 2025
- Meetings, Conferences, and Trainings
 - Participated in the multi-regional emergency management conference
- Office Activities
 - Continuing training of the new Deputy EM Coordinator

9. Emergency Medical Services Activities

- Grant Applications and Reporting
- Meetings, Trainings, Operations, and Activities

EMS Coordinator Andrea Krantz:

- Attended YMCA Glacier Hollow Camp to provide safety training (tourniquet use, stop the bleed) during their Safety Week
- Attended a walk-through at the Tomorrow River Schools in preparation for the upcoming Rescue Task Force (RTF) training

10. Jail Activities

- Staffing, Operations, and Activities

Captain Ronnie Leach:

- Had annual jail inspection on May 28, 2025 - waiting for a report from that
- Staffing has been steady; 2 employees on light duty due to work-related injuries and one on extended FMLA
- Conducted interviews for the eligibility list

11. Operations Activities

- Patrol - Staffing, Operations, and Activities
- Communication Center - Staffing, Operations, and Activities

Captain Josh Ostrowski:

- Patrol:
 - One deputy is in the middle stages of field training and doing well
 - One new deputy will be starting at the beginning of August

- Communication Center:
 - One new Communication Technician completed field training
 - Conducted interviews for the open positions on June 19, 2025
 - One candidate is going through background check

12. Administrative Activities

- Staffing, Operations, and Activities
- Past and Upcoming Events

Sheriff Mike Lukas:

- Two new promotions:
 - Jacob McCabe to Detective on June 9, 2025
 - Austin Anderson to Detective on June 23, 2025
- Former Portage County Sheriff's Office Sergeant Ken Tschudy passed away - visitation on June 27, 2025
- The new building meetings have been going well
- Past Events:
 - June 7, 2025 - Cops and Bobbers at Lake Pacawa
 - June 14, 2025 - Critical Incident Stress Management (CISM) event in Kellner
 - June 18, 2025 - K-9 Fundraiser at Puro-Clean

13. Medical Examiner Activities

- Staffing, Operations, and Activities
- Conferences and Trainings

Medical Examiner Heather Schultz:

- No updates

14. District Attorney Activities

- Staffing, Operations, and Activities

District Attorney Cass Cousins:

- Diversion Coordinator is back from maternity leave

15. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

16. Public Safety/Emergency Management Committee Meeting Minutes May 28, 2025

A motion was made by David Medin, seconded by Stan Potocki, to approve the May 28, 2025 Public Safety/Emergency Management Committee Meeting Minutes. Motion carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

17. Discussion/Possible Action Re: Resolution Approving and Authorizing Acceptance of Donated Funds and a 2025 Budget Adjustment for Stop the Bleed Kits for the Sheriff's Office Emergency Medical Services Division

A motion was made by Barry Jacowski, seconded by Shaun Przybylski, to approve the Resolution Approving and Authorizing Acceptance of Donated Funds and 2025 Budget Adjustment for Stop the Bleed Kits for the Sheriff's Office Emergency Medical Services Division. Motion carried by voice vote, with no negative votes.

- 18.** Discussion/Possible Action Re: 2025 Budget Adjustment for Stop the Bleed Kits for the Sheriff's Office Emergency Medical Services Division

A motion was made by Barry Jacowski, seconded by Stan Potocki, to approve the 2025 Budget Adjustment for Stop the Bleed Kits for the Sheriff's Office Emergency Medical Services Division. Motion carried by voice vote, with no negative votes.

- 19.** Discussion/Possible Action Re: Resolution to Approve and Adopt the Updated Portage County Hazard Mitigation Plan

A motion was made by Stan Potocki, seconded by Barry Jacowski, to Approve and Adopt the Updated Portage County Hazard Mitigation Plan. Motion carried by voice vote, with no negative votes.

NEXT MEETING DATE Wednesday, July 23, 2025 at 8:00AM, LEC Training Room

ADJOURNMENT

A motion was made by Barry Jacowski, seconded by Stan Potocki, to adjourn. Motion carried by voice vote.
Meeting adjourned at 8:21am.