



PORTAGE COUNTY

MEETING MINUTES

JUDICIAL/GENERAL GOVERNMENT COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 1&2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, June 23, 2025

3:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 413 631 731, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Judicial General Government Committee meeting was called to order at 3:30 p.m.

Members present: Supervisor Matt Jacowski, Supervisor Don Jankowski, Supervisor Suzanne Oehlke and Supervisor Barry Jacowski.

Attending online: Supervisor Steven Fritz

Staff attending: John Olson, Veterans Service Director; Sheila Kessler, Family Court Commissioner; Lisa Roth, Clerk of Courts; Courtney Kostuchowski, Justice Programs Director; Cindy Wisinski, Register of Deeds; Judge Patricia Baker, Jane Iwanski.

CORRESPONDENCE

1. Special meeting submission process and ordinance changes memo

PRESENTATIONS

None

REPORTS

2. Vendor Invoice List
3. Special Meeting Attendance Reports (Portage County Ordinance 3.1.47 & 3.1.48)

None

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

4. Approval of Minutes

A motion was made by Supervisor S. Oehlke to approve the April 28, 2025 meeting minutes as presented. Seconded by Supervisor B Jacowski. The motion to approve was carried by voice vote with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Justice Programs
 - a. Office and Budget Update
 - b. JusticePoint Contract Termination
 - c. County hired staffing plan
6. District Attorney
 - a. Office and Budget Update

Not part of this committee.

7. Veterans Services
 - a. Office and Budget Update

Veterans Service report

8. Register of Deeds
 - a. Office and Budget Update
 - b. Discussion/Possible Action: Additional 10 hours per week to be added to Deputy Register of Deeds position.

A motion was made by B Jacowski to approve the additional 10 hours for the Deputy Register of Deeds position beginning in 2026. Seconded by Supervisor Don Jankowski. A motion to approve was carried by voice vote with no negative votes.

9. Clerk of Courts
 - a. Office and Budget Update

NEXT MEETING DATE

10. August 25, 2025 at 3:30 P.M. conference rooms 1&2 in the Annex Building

The next meeting is a special meeting and will be held on July 7, 2025. Time and location are to be determined.

ADJOURNMENT

A motion was made by Supervisor B. Jacowski to adjourn the June 23, 2025 Judicial General Government Committee meeting at 4:01 p.m. Seconded by Supervisor D Jankowski. A motion to approve was carried by voice vote with no negative votes.