



HOUSING AUTHORITY OF THE COUNTY OF PORTAGE
1001 Maple Bluff Rd. Ste 1., Stevens Point WI 54482
Housing Office: 715-346-1392

“This institution is an equal opportunity provider and employer.”

MINUTES
OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS
6-11-2025

1. The meeting was **called to order** at 4:00 p.m. by Doubek at the Housing Authority Office, 1001 Maple Bluff Rd Ste 1, Stevens Point, Wisconsin 54482.

2. A **roll call** was taken as follows:

Members Present: Chris Doubek X Yes Absent
Christian Budzinski X Yes Absent
Sharon Mras X Yes Absent
Mike Splinter X Yes Absent
Vacant X Yes Absent

Also Present: Stacy Cieslewicz, Executive Director X Yes Absent

3. Doubek called for **corrections to the minutes** of 4-9-25. Corrections made? No
Motion by Mras, second by Splinter to **approve the minutes** as presented.
A roll call vote revealed 4 ayes, 0 nays, 1 vacant. Motion carried. Yes

4. Doubek called for **corrections to the minutes** of 5-14-2025. Corrections made? No
Motion by Splinter, second by Budzinski to **approve the minutes** as presented.
A roll call vote revealed 4 ayes, 0 nays, 1 vacant. Motion carried. Yes

5. **Correspondence** – None

6. **Director's Update:**

Occupancy Report

Project I - 2 -1 Bedroom & 0 - 2 Bedrooms Vacancies at Tomorrow River Villa in Amherst
 2 -1 Bedroom & 3 -2 Bedrooms Vacancies at Rustic Manor in Rosholt

Project II - 7 -1 Bedroom Vacancies at Hillside Manor in Amherst
 7 -1 Bedroom Vacancies at Sunset Manor in Almond
 4 -1 Bedroom Vacancies at Milladore Manor in Milladore

Project III - 2 -2 Bedrooms & 4 -3 Bedrooms Vacancies at Parkview in Amherst
 1 -2 Bedrooms & 2 -3 Bedrooms Vacancies at Northview in Junction City
 0 -2 Bedrooms & 2 -3 Bedrooms Vacancies at Eastview in Rosholt

Section 8 County Vouchers

We have 211 households on lease for June 2025.

A review was made of the **Account Balances** as of 4-30-25 and the **Income & Expense Report** for the end of: April 2025. Comment made? No

Properties –

Maintenance staff completing updates to Rural Development properties and completing work orders as they come in.

7. Review of Housing Authority Disbursements:

Disbursements for April, 2025 - Questions? No Corrections made? No

Motion made by Mras, second by Budzinski to approve the Housing Authority Disbursements for April, 2025 with a total of \$125,846.02.

A roll call vote revealed 4 ayes, 0 nays, 1 vacant. Motion carried. Yes

Public Notice: Public in attendance? No

8. Voice Roll Call Vote to Enter into Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) for the purpose of Discussion, Hearing, and Deliberation regarding:

a. Update on Sale of PC Housing LLC Rental Property(ies)

Motion by Splinter, second by Budzinski to Enter into Closed Session

A voice roll call vote revealed ayes by Doubek, Splinter, Budzinski, Mras, 0 nays, 1 vacant.

Motion carried to Enter Closed Session? **Yes**

Closed Session in Progress

Motion by Mras, second by Splinter to Enter Open Session for Possible Action on Closed Session Items.

A voice roll call vote revealed ayes by Doubek, Splinter, Budzinski, Mras, 0 nays, 1 vacant.

Motion carried to Enter Open Session? **Yes**

Cieslewicz was acting secretary in Closed Session.

Possible Action - Closed Session Item a. Update on Sale of PC Housing LLC Rental Property(ies)

No action – No motion needed.

9. Discussion/Possible Action - Next Meeting Date, Place, and Time: July 9, 2025 @ 4:00pm HA Office

Board reviewed next potential meeting date.

Motion made by Budzinski, second by Mras to approve meeting on July 9, 2025 at 4:00 p.m.

at the Housing Authority Office at 1001 Maple Bluff Rd Suite 1, Stevens Point, WI.

A roll call vote revealed 4 ayes, 0 nays, 1 vacant. Motion carried. Yes

Adjournment

Doubek asked for any objection to adjournment – None Heard

adjournment of meeting concluded at 4:45pm.

Respectfully Submitted,