



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, May 7, 2025

6:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 123 838 446, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at 6:04PM

Members Present: Amberle Schwartz, Janell Wehr, Vinnie Miresse, Larry Raikowski

Attending In-Person: Amberle Schwartz, Janell Wehr, Vinnie Miresse, Larry Raikowski

Members Excused: Steve Cieslewicz

Members Absent: None

Staff Attending: Tim Reed, Dan Bowers, John Pavelski, Katie Livernash, Nicki Winkelman

Others Attending: Sarah Beversdorf

CORRESPONDENCE

PRESENTATIONS

REPORTS

1. March Vendor Invoice List

The Vendor Invoices Lists were reviewed by the Committee.

2. Monitoring Well Sampling in the Village of Nelsonville

April monitoring well sampling discussed by the Committee. The Planning & Zoning Department is awaiting results.

3. MHC IMS Custom Export Contract

MHC IMS contract review.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

4. March 26, 2025 Minutes

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve minutes as presented. Motion to Approve March 26, 2026 carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

5. Discussion/Possible Action on the creation of a Portage County Housing Task Force

- Potential to create a county-wide approach to improve collaboration across municipalities and government agencies.

- Discussion emphasized the importance of involving other municipalities (Plover, Amherst, Whiting, Rosholt) in the process. The current efforts by municipalities are unclear.
- The upcoming County & City of Stevens Point zoning rewrite could provide input on the zoning code update.

A motion was made by Janell Wehr, seconded by Amberle Schwartz, to proceed with the creation of a Portage County Housing Task Force. Motion carried by voice vote, with no negative votes.

6. Discussion/Possible Action on Resolution approving and authorizing a Contract with Foth Infrastructure and Environment, LLC for services to assist with a comprehensive revision of the Portage County Zoning Ordinance

A motion was made by Janell Wehr, seconded by Amberle Schwartz, to approve the resolution as presented. Motion carried by voice vote, with no negative votes.

7. Discussion and Possible Action regarding Budget Amendment Transfer Request for 2025 Capital Project – Zoning Ordinance Comprehensive Revision

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve as presented. Motion carried by voice vote, with no negative votes.

8. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

None

NEXT MEETING DATE

ADJOURNMENT

Meeting adjourned at 6:55PM