



PORTAGE COUNTY

MEETING MINUTES

HEALTH AND HUMAN SERVICES BOARD

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Monday, May 5, 2025

4:30 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 333 349 118, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Health and Human Services Board meeting was called to order at 04:30 PM

Members Present: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending In-Person: Jeanne Dodge, Dave Medin, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke

Attending Online: Julie Morrow

Members Excused: None

Members Absent: Amber Garner

Staff Attending: Kim Vagueiro, Director; Katie Gonzalez Martin, Office Supervisor; Craig Sankey, Children and Family Services Manager; Jessica Hake, Community Programs Manager; Gary Garske, Public Health Manager; Dannielle Eggers, Social Worker; John Pavelski, County Executive

REPORTS

1. Director's Report

- Health and Human Services Staffing and Operations

Director Vagueiro provided the Director's Report.

2. 2024 Health and Human Services Annual Report Question and Answer Session - Presented by Health and Human Services Staff

Health and Human Service staff responded to a question and answer session regarding the 2024 Health and Human Services Annual Report.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

3. April 21, 2025 Meeting Minutes

A motion was made by Bob Gifford, seconded by Suzanne Oehlke, to Approve. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION

4. Discussion/Possible Action Re: Approval of Application for DHS Drug Checking Technologies Grant

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to Approve the application for the DHS Drug Checking Technologies Grant. Motion to Approve carried by voice vote, with no negative votes.

5. Discussion/Possible Action Re: Approval of Resolution Authorizing an Additional 12 Hours Per Week, for a 20 Hour Per Week Community Nutrition Educator Position at Health and Human Services, in Accordance with Human Resource Policy 3.11.5.1 New Position Requests

A motion was made by Suzanne Oehlke, seconded by Bev Laska, to Approve the Resolution Authorizing an Additional 12 Hours Per Week, for a 20 Hour Per Week Community Nutrition Educator Position at Health and Human Services, in Accordance with Human Resource Policy 3.11.5.1 New Position Requests. Motion to Approve carried by voice vote, with no negative votes.

6. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance
 - Approval of attendance of special meetings
 - Special meeting attendance reports

Jeanne Dodge requested to attend a meeting with stakeholders re: Juvenile Detention Center in the new jail building on 5/5/2025 and one subsequent meeting at a date to be determined. A motion was made by Dave Medin, seconded by Bev Laska, to Approve this attendance. Motion to Approve carried by voice vote, with no negative votes.

7. Discussion/Possible Action Re: Approval of Special Meeting Per Diem - Expense Reports (Board-Appointed)

BOARD MEMBER REPORTS FROM ATTENDANCE AT APPOINTED COMMITTEE MEETINGS

8. Supervisor Bob Gifford for the CAP Services Advisory Committee Meeting and Woodlands Enhanced Health Services Advisory Committee Meeting
9. Supervisor Suzanne Oehlke for the Comprehensive Community Services (CCS)/Coordinated Services Team (CST) Advisory Committee Meeting and Children's Community Options Programs (CCOP) Advisory Committee Meeting
10. Supervisor Jeanne Dodge for the Permanency Planning Committee Meeting
11. Citizen Member Bev Laska for the Permanency Planning Committee Meeting

CLOSED SESSION

12. Enter into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(F) to consider cases which involve social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the person's reputation.

A motion was made by Chris Doubek, seconded by Suzanne Oehlke, to enter into Closed Session.
The motion to enter into Closed Session carried by the following vote:

8 Yes: Jeanne Dodge, Dave Medin, Julie Morrow, Chris Doubek, Bob Gifford, Joseph Jarabek, Bev Laska, Suzanne Oehlke
0 No: None
0 Abstain: None

OPEN SESSION

13. Reconvene to Open Session

A motion was made by Bev Laska, seconded by Suzanne Oehlke, to reconvene to Open Session. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

14. May 19, 2025

ADJOURNMENT