



PORTAGE COUNTY

MEETING MINUTES

PLANNING AND ZONING COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOM 5
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Wednesday, March 26, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone: dial 1-872-242-7813, after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 122 678 621, then press#

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Planning and Zoning Committee meeting was called to order at

Members Present: Amberle Schwartz, Janell Wehr, Steve Cieslewicz, Vinnie Miresse, Larry Raikowski

Attending In-Person: Amberle Schwartz, Janell Wehr, Vinnie Miresse, Larry Raikowski

Attending Online: Steve Cieslewicz

Staff Attending: Tim Reed, Tyler Kunze, Laura Belanger Tess, Nicki Winkelman

others Attending: Elle Vanderlzen

CORRESPONDENCE

None

PRESENTATIONS

None

REPORTS

1. Vendor Invoice Lists

The Vendor Invoices Lists were reviewed by the Committee.

2. Directors Report

- Update on applications and interviews to fill vacant positions in department.

Tim Reed updated on the vacant and new positions in the Planning and Zoning Department. As of March 3, Tracy Arnold is the new County Conservationist. On April 7, Shawn O'Connell starts as our Senior Conservation Technician. The Conservation Technician position is accepting applications and has interviews scheduled for April 1.

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

3. Approval of February 25, 2025 Minutes

A motion was made by Janell Wehr, seconded by Larry Raikowski, to approve minutes. Motion to Approve carried by voice vote, with no negative votes.

DISCUSSION{POSSIBLE ACTION

4. DiscussionfPossible Action Re: Resolution Approving Reclassification for County Surveyor to Pay Grade 28.

Committee and staff discussions are as follows:

- The surveyor position has been open since November 2024 with only two applications, but neither advanced to the interview stage.
- The private sector is also experiencing a shortage of surveyors.
- HR collaborated with Victoria McGrath for a compensation review, which supports this pay adjustment.
- This proposal would increase to step 28, starting at \$76,111 with a market range up to \$91,000.

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve the resolution. Motion to Approve carried by voice vote, with no negative votes.

5. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

WCA - Wisconsin Act 264 - Allowing towns to withdraw from county zoning discussion

A motion was made by Amberle Schwartz, seconded by Janell Wehr, to approve the special meeting attendance sheet. Motion to Approve carried by voice vote, with no negative votes.

NEXT MEETING DATE

April 22, 2025 5PM ADRC building, Multi-purpose room

ADJOURNMENT

Meeting adjourned at 5:28PM