



PORTAGE COUNTY

MEETING MINUTES

HUMAN RESOURCES COMMITTEE

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

Thursday, April 3, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 910 528 91, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

The Human Resources Committee meeting was called to order by M. Jacowski at 05:00 PM

Members Present: Larry Raikowski, Matt Jacowski, Chris Doubek, Suzanne Oehlke, Janell Wehr

Staff Attending: L. Belanger Tess, C. Wojchik

Others Attending: T. Reed, J. Pavelski, N. Check (web), M. Deininger (web), K. McDonald (web), M. Clark (web)

CORRESPONDENCE

1.
 - EAP Newsletter - March and April 2025
 - Wellness Newsletter - March and April 2025

REPORTS

2.
 - Vendor Invoice List - February 2025
 - Consumer Price Index - January and February 2025
 - Health Plan Financial Performance Analysis-Executive Overview - January and February 2025
 - Recruitment Update - 03/31/2025
 - Quarterly Reports
 - Employees Hired with Negotiated Wage and/or Vacation
 - Human Resources Department Budgets
 - Human Resources Department - End of Year 2024 and March 2025
 - Employee Benefits - End of Year 2024 and March 2025
 - Health Insurance - End of Year 2024 and March 2025
 - Director's Report
 - On-Site Biometrics - April 1, 4, 8, 9 (Highway) and 11th
 - Countywide Training - Stop Living in the Negative - April 22 and April 29
 - Artificial Intelligence (AI) - Policy development and training

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

None

APPROVAL OF MINUTES

3. Draft Human Resources Committee Minutes - February 6, 2025

A motion was made by S. Oehlke, seconded by C. Doubek, to approve the minutes from February 6, 2025. Motion to approve carried by voice vote, with no negative votes.

DISCUSSION/POSSIBLE ACTION**4. Discussion/Possible Action Re: Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)**

- Request for special meeting attendance
- Approval of attendance of special meetings
- Special meeting attendance reports

None

5. Discussion and Possible Action re: Approving Reclassification for County Surveyor to Pay Grade 28

A motion was made by J. Wehr, seconded by L. Raikowski, to approve the requested reclassification for County Surveyor to Pay Grade 28. Motion to approve carried by voice vote, with no negative votes.

6. Discussion and Possible Action re: 2024 Health Plan Review and 2025 Market Insights**NEXT MEETING DATE****7. Discuss alternative date for Thursday May 1, 2025 meeting**

Next meeting time will be Wednesday, May 7, 2025 at 5:00 p.m.

ADJOURNMENT

Motion by L. Raikowski, second C. Doubek, all ayes to adjourn. Meeting was adjourned at 6:05 p.m