



PORTAGE COUNTY

PORTAGE COUNTY ANNEX
CONFERENCE ROOMS 1 & 2
1462 STRONGS AVENUE
STEVENS POINT, WI 54481

MEETING AGENDA

FINANCE COMMITTEE

Monday, May 12, 2025

5:00 PM

REMOTE ATTENDANCE & COMMENT

To attend this meeting by telephone : dial 1-872-242-7813 , after dialing the number you will then be asked to enter in a meeting number. Use the following meeting number: 282 691 234, then press #

To attend this meeting by video: [Join the meeting now](#)

CALL TO ORDER

CORRESPONDENCE

1. WI Department of Revenue, *State and Local Finance Newsletter, Spring/Summer 2025*

REPORTS

2. Vendor Invoice Lists
3. Treasurer
 - 2020 Tax Deeded Parcels Status Update
 - Staff Update
 - City to Join County on Tax Software
4. Information Technology
5. Purchasing
 - Procurement
 - Surplus
6. Finance

PUBLIC NOTICE

Members of the public who wish to address the Committee on specific agenda items must register their request at this time, with such comments subject to the public comment ordinance and the reasonable control of the Committee Chair as set forth in Robert's Rules of Order.

APPROVAL OF MINUTES

7. March 10, 2025 Meeting Minutes Joint with Space & Properties Committee
8. March 10, 2025 Meeting Minutes

DISCUSSION/POSSIBLE ACTION

9. Discussion and Possible Action regarding Special Meeting Attendance (Portage County Ordinance 3.1.47 & 3.1.48)
 - Request for special meeting attendance

- Approval of attendance of special meetings
 - Special meeting attendance reports
10. Discussion and Possible Action regarding Approval of Five Year Agreement with MHC Software Holdings Inc.
 11. Discussion and Possible Action regarding Carryover Request - Library
 12. Discussion and Possible Action regarding Grant Applications/Awards (Portage County Ordinance 3.8.14):
 - Aging & Disability Resource Center - Stevens Point Area Retired Teachers Association (SPARTA) grant application in the amount of \$100
 - District Attorney - WI Department of Justice WVWP Comfort Grant in the amount of \$1,000
 - Sheriff's Office - WI Department of Military Affairs Round 2 FY25 PSAP Grant in the amount of \$17,186
 - Solid Waste - US Department of Housing and Urban Development (HUD) Community Projects grant award in the amount of \$3,699,400
 13. Discussion and Possible Action regarding Resolution Authorizing 2025 Budget Amendments and Transfers
 14. Discussion / Possible Action: Approving a Tax Deed, Determining the appraised value for the following tax delinquent parcels, and approving those parcels for sale on the County's website and on Wisconsin Surplus Online Auction. In addition, deciding whether to apply the ability to repurchase parcels which are not owner-occupied, single-family residences for the properties numbered 1, 2, 3, 5, 6, 8, and 9.
 1. Parcel 012240709-01.04; 2214 County Rd HH West, Town of Carson; Appraised Value: \$70,200
 2. Parcel 020240827-08.20; East Maria Dr, Town of Hull; Appraised Value: \$100
 3. Parcel 281240827240321; East Maria Dr, City of Stevens Point; Appraised Value: \$100
 4. Parcel 0345503; 6717 Hillcrest Dr, Town of Stockton; Appraised Value: \$167,600
 5. Parcel 101210928-16.01; 103 Main St, Village of Almond, Appraised Value: \$47,100
 6. Parcel 101540904; 1341 Elm St, Village of Almond, Appraised Value: \$63,700
 7. Parcel 102231021-14.14; 117 Depot St, Village of Amherst, Appraised Value: \$93,400
 8. Parcel 281240829140023; Division St North, City of Stevens Point, Appraised Value: \$434,500
 9. Parcel 281240832401310; 900-902 Shaurette St, City of Stevens Point, Appraised Value: \$207,100
 10. Parcel 281240833200819; 1717 Reserve St, City of Stevens Point, Appraised Value: \$118,700
 11. Parcel 281240833300706; 2109 Oak St, City of Stevens Point, Appraised Value: \$185,000
 15. Discussion / Possible Action: Review of the following Tax Deed Parcels that did Not Previously Sell on Wisconsin Surplus Online Auction and Determining a New Amount to Re-List for Sale on Wisconsin Surplus Online Auction after the Treasurer Advertises the Sale of such Tax-Deeded Parcels by Publication of a Class 1 Notice:
 1. Parcel 141240602-07.02; Morgan Ave, Village of Junction City; Appraised Value Previously Determined and Listed for Sale: \$2,100
 2. Parcel 022221030-09.05; Boelter Lake Road, Town of Lanark; Appraised Value Previously Determined and Listed for Sale: \$83,400
 3. Parcel 281240833302323; Welsby Avenue, City of Stevens Point, Appraised Value Previously Determined and Listed For Sale: \$17,500
 16. Discussion and Possible Action regarding Accounts Receivable Write-Offs
 - Amounts less than \$20 (Notice only – previously authorized by Department Director)
 - Amounts of \$20 - \$999 (Notice only – previously authorized by Finance Director)
 - Amounts of \$1,000 - \$5,000
 - Amounts greater than \$5,000

NEXT MEETING DATE

17. June 9, 2025

ADJOURNMENT

Notice: Any person who has special needs and plans on attending this meeting in-person or remotely should contact the Facilities Office at 715-346-1598 as soon as possible to ensure that reasonable accommodations can be made.

Notice: Remote comment by the public during the meeting will be at the discretion of the Chair.

Notice: A quorum of the Portage County Board of Supervisors, or any committee thereof, may be present at this meeting.